



**LAOIS COUNTY COUNCIL  
PLANNING DEPARTMENT**

**SECTION 5 DECLARATION – EXEMPTED DEVELOPMENT  
PLANNING & DEVELOPMENT ACTS 2000 (as amended)**

**1. Applicants Name** \_\_\_\_\_

**Applicants Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax No.** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**2. Name & Address of Agent  
(if any)** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax No.** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**3. Address for Correspondence:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4. Location of Proposed  
Development:** \_\_\_\_\_

\_\_\_\_\_

**5. Reference No. of any planning permission which governs the overall development of the site:**

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**6. Is this a Protected Structure, or within the curtilage of a Protected Structure?**

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**7. Description of proposed development:**

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**8. Applicants' interest in the site:-**

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**9. List of items to accompany this application:-**

- a) A fee of €80
- b) 1 x Site Location Map with the site outlined clearly- 1:1000 in urban areas and 1:2500 in rural areas
- c) 1 x Site Layout Plan at a scale of 1:500 showing all existing and proposed structures on site and distances from boundaries
- d) 1 x Floor Plans at a scale of not less than 1:200
- e) 1 x Elevations at a scale of not less than 1:200

(All dimensions must be given in metric scale and drawings should be accompanied by a brief description outlining the use of the proposed development)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTES:**

**PAYMENT OF FEE:**

This application will not be accepted and will be returned unless it is accompanied by a fee of €80

**LODGEMENT:**

This application should be forwarded to:

The Planning Department,  
Laois County Council,  
County Hall,  
Portlaoise,  
Co. Laois  
[planning@laoiscoco.ie](mailto:planning@laoiscoco.ie)  
phone no: 057-8664039