



Laois County Council

Registration of Planning Complaint



Please note:

Before you complete this form carefully consider the notes no. 1-8 overleaf. It is important that as much information as possible is given so that a proper assessment of the complaint may be made. Any additional relevant information should be included on the reverse of this form

(TO BE COMPLETED IN BLOCK CAPITALS)

Location of development: & /or Co-ordinates)

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Details of nature and extent of development:

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Name and address of owner/occupier of property:

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Name and address of developer (if known):

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How long has the development been in existence:

Date of commencement of development/use (if known):

Has planning permission been obtained or applied for: YES NO

If court proceedings are necessary, are you willing to swear an affidavit/statement/give evidence in court on behalf of the Council: YES NO

Planning Reference No. (if known)

Important Notes:

1. All questions **must** be answered in full.
2. The form **must** be signed and the name and address of the complainant given, otherwise the complaint will **NOT** be investigated.
3. Please **clearly** indicate the location of the development in question. It would be helpful if a site location map identifying the site could be submitted. If the site of an alleged unauthorised development cannot be located, the complaint will not be investigated.
4. The Planning Authority do not investigate matters of a civil nature, such as those relating to private rights of way, encroachment, trespass, nuisance, boundary disputes etc.

