Historian in Residence

Scheme Criteria 2019

*Supported by The Decade of Centenaries Programme , in partnership with Laois County Council.*

**Laois County Council**

Laois County Council seeks applications for the Historian in Residence Grant Scheme 2019 as part of the Laois County Council Decade of Centenaries programme. There is one grant of €7,500 available and the successful applicant will be required to work *for* 3 months *(circa 20 hours per week)*  from September 2019 to November 2019 and includes all travel and other costs associated with the residency *.* The candidate will be based at Laois County Library Headquarters, Laois in agreement with Laois County Council Library Service.

**Commemorative Programme for County Laois**

The Commemorative Programme will take note of national policy and national commemorative projects, but it will ultimately focus on County Laois and environs.

The aim of the programme in Laois is to mark the centenaries within the county in the most appropriate fashion.

**Grant:**

The total grant available is €5,000 and will be paid in three instalments to include all expenses. Applicants must be Tax Compliant and provide a Tax Clearance Access Number (TCAN) and Tax Reference Number and hold their own insurance cover.

**Brief: Historian in Residence**

The Historian in Residence should have a proven track record in historical research and publishing is desirable. A focus on the history of County Laois within the given period is essential. They should be familiar with the relevant local and national sources for the period. History topics and research covered in the project will generally focus on events within the Decade of Commemorations era . Utilising and promoting the collections of Laois County Library and Archive Services will be a key component of the project. The intention is to create a legacy of research and/or cultural material for future generations. The option of a future publication based on the outcomes of this residency will be considered by Laois County Council. The delivery of the programme should be inclusive, appropriate and sensitive, to take account of all aspects of life in County Laois in the period 1913-1923.Examples of work under the scope of the project (but not confined to these) include talks, workshops, research, publications, blog posts, and social media.

* The applicant should hold a Fetac Level 8 qualification in history /heritage studies.
* The applicant must have excellent communication and interpersonal skills and be able to work with a wide cross section of the local community and be able to demonstrate evidence of same. The candidate will be responsible for working with the Decade of Centenaries Committee and County librarian to
  + identify themes, events and notable figures
  + co-ordinate research work and timelines
  + Arrange suitable and relevant events and lectures to promote the Commemorative Programme.
  + Ability to promote interest and engagement in history among a non-academic audience;
* The programme will take due consideration of the Irish language.
* The candidate will be required to have their own transport.
* The Historian in Residence will abide by all relevant Laois County Council policies and guidelines and operate in accordance with said polices and guidelines.
* Any and all events, work arrangements, outreach projects etc. must conform to Laois County Council guidelines.

The Historian in Residence will retain copyright of unique material generated by them during the programme and will acknowledge Laois County Council as the original commissioner of the material.

All programmes will be delivered with the co-operation and goodwill of the community at large and may involve outreach projects in schools, libraries and communities across County Laois. The Historian in Residence will demonstrate an ability to deliver and co-ordinate outreach events within the library and throughout the broader community, to facilitate an inclusive Commemorative Programme.

1. **Application Procedure**

Please note applications should be made by sending the above information as **ONE single attachment** (either in PDF or word format) incorporating all of the below required information:

* An up-to-date CV , including the names and contact details of two professional references;
* A written submission of interest which outlines approaches to the residency. (1,000 words maximum) to include examples of previous similar and relevant work the area of history . Please also refer and include information as per selection criteria as listed below

1. **Selection Criteria for Reader-in-Residence**

**Required**

* The successful applicant must be able to demonstrate suitable skills, IT competencies, writing style, enthusiasm and must provide evidence of relevant achievement. Previous relevant work experience which involved facilitation and engagement with mixed audiences at workshops and other events should be included
* The resident should have experience and provide examples of research assignments programmes
* Good Knowledge of history and heritage both local and national.
* A creative and innovative approach to the delivery of the historian in Residency programme.

1. **CONTRACT AWARD**Only tenders which contain all of the information specified in the above will be considered.  
   Each complete tender will be scored on the basis of the information supplied in accordance with the following criteria and scoring:

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| **Criteria** | **Scoring** |
| Previous relevant work experience | 40 |
| Experience and examples of research projects to date Experience the area of hosting public talks /workshops for all age groups | 30 |
| Approach to residency in the areas of innovation and creativity | 30 |
| **TOTAL** | **100** |

1. **Notification of Evaluations**

All parties will be informed of the outcome of their proposals following evaluation and any necessary clarifications.

1. **Award to Runner-up**

If for any reason, it is not possible to award the contract to the designated successful party emerging from this competitive process, or if having awarded the contract, The Contracting Authority considers that the successful party has not met its obligations, The Contracting Authority reserves the right during the tendering validity period to award the contract to the next highest scoring party on the basis of the terms advertised without re-opening the competition. This shall be without prejudice to the right of The Contracting Authority to cancel this competitive process and/or initiate a new contract award procedure at its sole discretion.

1. **APPOINTMENT, EXTENT AND TERMINATION**the successful tenderer will be expected to take up this project with effect from **Monday 30th September 2019** or another earlier date as agreed with the local authority. This project will include evening and weekend work when required.  
     
     
   The appointment shall be for the services described in this brief only. The Contracting Authority reserves the right to engage with other service providers for additional services in connection with the project and shall be under no obligation to extend the contract.
2. **DEADLINES AND SHORTLISTING**The closing date for receipt of proposals is **Friday 13th September 2019** before **4.30pm.** Tenders received after this time will not be accepted.

**Please send completed application form and a current CV marked 'Historian in Residence' by email to:**

**County Librarian Bernie Foran to Library@laoiscoco.ie**

For further information: Tel: 057-8594982 E-mail: library@laoiscoco.ie

**The deadline for completed applications is 4.30pm on Friday 13th of September 2019**

 