



# Laois 2019 Creative Ireland Grant Fund

**Building Creative Communities—Creative Ireland** is a five-year initiative, built around five strategic pillars: **Enabling the Creative Potential of Every Child; Enabling Creativity in Every Community; Investing in our Creative and Cultural Infrastructure; In the larger context of the Creative Industries, making Ireland a Centre of Excellence in Media Production; Unifying our Global Reputation.** Laois County Council invite applications

**Note:** The level of grant assistance for any one project will range from €500—€3000

APPLICANT DETAILS	
Name of Organisation	
Address of Organisation	
NAME AND CONTACT DETAILS OF THE PERSON DEALING WITH THE APPLICATION	
Name:	
Telephone:	
Email:	
Project or organisation website:	
DETAILS OF PROPOSED PROJECT	
Title of Project	
Aim of the Project	
PROJECT DESCRIPTION	
Briefly describe your project and how it will contribute to Creative Ireland Laois. (max 80 words)	

5 strategic pillars

- Enabling the creative potential of every child ☐
- Enabling creativity in every community ☐
- Investing in our creative and cultural infrastructure ☐
- Ireland as a centre of excellence in media production ☐
- Unifying our global reputation ☐

***Please tick the box or boxes that your project aims to promote /deliver.***

**How does your project show collaboration in the areas of arts, heritage, culture, archives etc.**

**Where will your project work be carried out?**

**What will be the public benefit of your project for the community in your area and/or nationally?**

**How will you promote the project?**

**Was event/project held in previous year(s)?**

**Capacity to deliver  
What structures are in place, who will be the main contact, who will oversee it etc?**

**Have you secured all approvals, permissions, licences or consents needed for your project? Please give details.**

**Do you have any existing website(s) and/or social media for your organisation or this event/project? If yes please give link/s**

For audit purposes All Events must be completed by Friday 15th November 2019



Clár Éire Ildánach  
Creative Ireland  
Programme  
2017-2022





## Criteria

**The following must be clearly demonstrated in your application:**

- The extent to which the proposed initiative connects with the people, and maximises community engagement
- The extent to which the project proposed is collaborative, unique, innovative, creative and likely to make an impact on the community
- The feasibility of the project, including its likely completion within 2019
- Any additional supports and funding from relevant stakeholders
- Capacity to deliver i.e. Community Organiser(s) must have a clear plan for delivering the project
- Capability to promote the event and provide a potential for media coverage

**What is the purpose of Grant Fund?** The key objective of the Creative Ireland Community Grant Fund is to provide support to local and community event organisers and activities / projects in researching, planning and delivery of projects and will include creative projects that have the capacity to develop into the future.

**What amounts are available?** Funds allocated will be between €500-€3000 The fund is limited and eligible applications will be evaluated on a competitive basis. There is no guarantee of funding for events which achieve the minimum eligibility criteria.

**Who can apply?** This grant scheme is open to groups or organisations that are organising community events, activities or projects in 2019. To be eligible for funding, the project must be based in County Laois and must be completed by the end of 2019. **Be either a new project or event which will take place in 2019 or an addition to an existing project or event.**

**What items and expenses are excluded ?** Any expenditure on items which was incurred before approval of grant aid was received. Expenditure on alcoholic beverages, fines, legal costs, penalty payments, audit fees, financial consultancy fees, unvouched expenditure and wages and salaries of consultants.

**How To Apply:** Direct to Laois County Council on the official application form. The completed form should be sent to: **The Arts Office, Laois County Council, Áras an Chontae, Portlaoise, Co Laois.** A signed version of the application may be scanned and emailed (with the appropriate organiser signatures) to [artsoff@laoiscoco.ie](mailto:artsoff@laoiscoco.ie) Accompanying additional documentation can be included as appropriate.

**Applications must be received in Laois County Council offices by Thursday 11th April**

**If I am successful how do I draw down the Fund?** Payment will be made following adjudication and notification of success. In order to receive the payment, the project organiser **must agree to use the Creative Ireland Laois logo on all promotional material and to complete a short Report Form on the project on completion.** The report to include the main findings and recommendations for the future and provide the following: 1. Evidence that the project has been completed or in the case of events, that the event has taken place (photographic evidence) 2. Copies of all press featuring the project or event. 3. Invoices and Receipts for all costs Note: Payment will be made to the community group named on the application form, and not to individuals. Payment will be by Electronic Funds Transfer only. Group bank details must be submitted to facilitate transfer. Successful applicants will receive a Letter of Offer that will form the contract between Laois County Council and the organiser and will detail all conditions and requirements. A list of successful projects will be published on the Laois County Council website, [www.laois.ie](http://www.laois.ie).

**Acknowledgement** Successful applicants must ensure that your project is promoted as part of the Creative Ireland initiative. Appropriate guidelines to support this will be included with the letter of offer.

**Disclaimer – please read carefully** It will be a condition of any application for funding under the terms and conditions of the Laois Creative Ireland Grant Fund that the applicant has read, understood and accepted the following: Laois County Council shall not be liable to the applicant or any other party, in respect of any loss, damage or costs of any nature arising directly or indirectly from: 1. The application or the subject matter of the application. 2. The rejection for any reason of any application. Laois County Council shall not be held responsible or liable, at any time in any circumstances, in relation to any matter whatsoever arising in connection with the administration of activities. By submitting an application, applicants agree to the processing and disclosure of the applicant's information by Laois County Council, and to other third parties if required, for Fund administration, reporting, evaluation and audit purposes; and successful applicants further consent to the disclosure of this information (e.g. name of successful applicant, amount of award, etc.) by these parties in connection with the marketing or promotion. Laois County Council agree to employ appropriate measures to keep applicants' data safe and secure, to prevent its unauthorised or accidental disclosure, access or alteration; and to ensure that personal data will be processed only in accordance with the relevant provisions of the Data Protection legislation.