

TEMPLATE REPORT NOVEMBER 2022



LAOIS COUNTY COUNCIL

GENDER PAY GAP REPORT 2022



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1. Introduction

The 2022 Gender Pay Gap Report is the first such report by Laois County Council and follows on foot of national legislation made in 2021. Laois County Council welcomes the opportunity to publish its first report of this nature.

People are at the core of our organisation. We continue to promote and sustain an inclusive workplace culture which provides equality of opportunity and where every employee feels valued. Local authorities are at the forefront of delivering services to our citizens. Our organisation is a place where all employees have the same opportunities for recognition and career development and are treated fairly and equitably at work. The Council is committed to addressing workplace barriers to equality, to supporting diversity and to creating an open and inclusive workplace community.

It is important to note many equality, diversity and inclusion initiatives and supports are already in place, and Laois County Council will continue to make progress in this area. The Council will examine what the gender pay gap figures can tell us about our organisation and this will help inform our action plans and assess on an ongoing basis our status in this important area. We will continue to monitor these figures over time.

John Mulholland
Chief Executive



2. About us

Local government in Ireland

There are 31 local authorities and 3 regional assemblies in Ireland. Local authorities are the closest and most accessible form of government to citizens. They have responsibility for the delivery of a wide range of services in their local area, with a focus on making cities, towns, villages and the countryside attractive places in which to live, work and invest.

Local authority services make a significant contribution to the physical, cultural, social and environmental development of communities and include housing, planning, infrastructure, environmental protection and the provision of amenities and recreation and community infrastructure.

Local authorities play a key role in promoting social inclusion and quality of life and supporting economic development and enterprise at a local level. Local authorities take the lead role in shaping the strategic vision of the county or city. They also work in partnership with other state, public and private bodies in the delivery of critical infrastructure and shared services.

Local authorities deliver hundreds of services and implement policy across a range of areas including:

- Arts and culture
- Climate action
- Community services
- Economic development
- Environment
- Housing
- Libraries
- Parks and open spaces
- Planning
- Roads and transport
- Tourism

Local authority employees come from a wide range of backgrounds with diverse skill sets, qualifications and experience. Roles in the sector include:

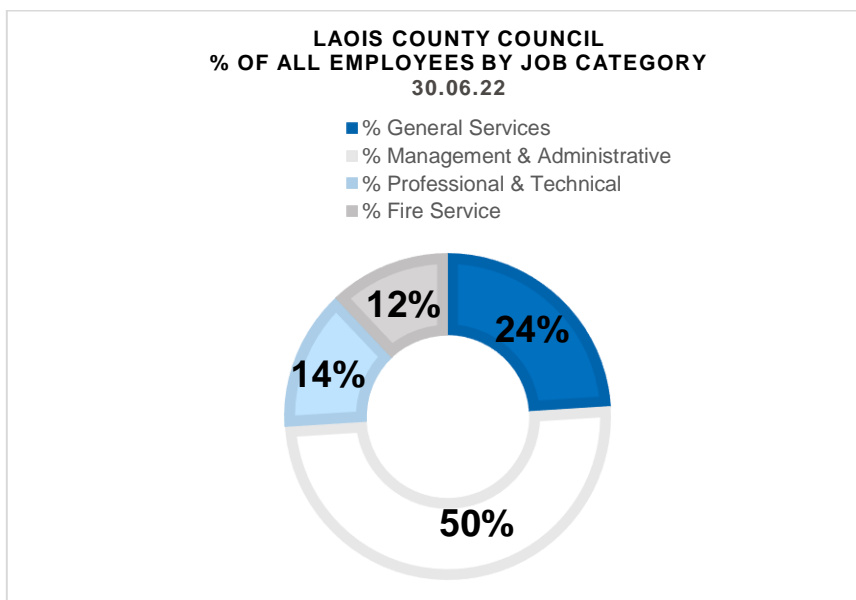
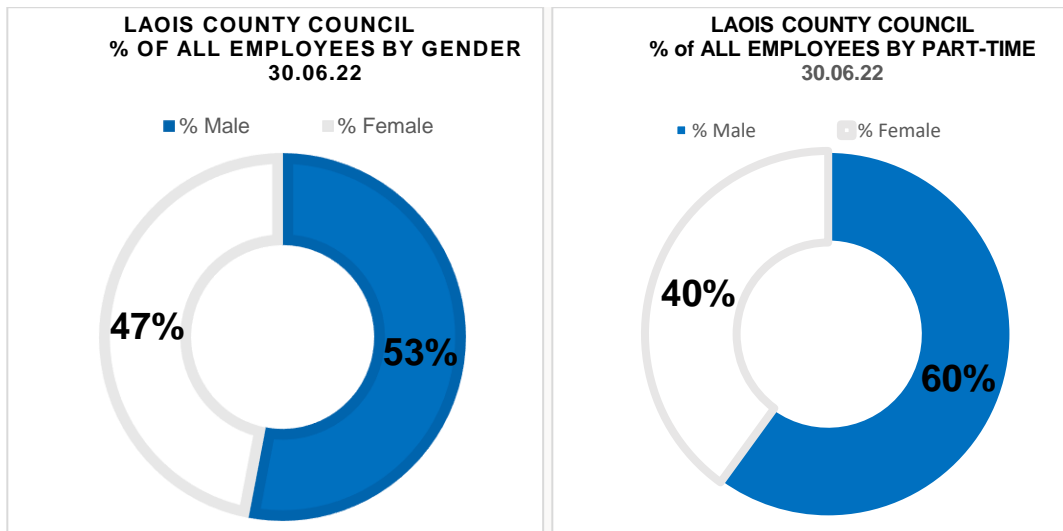
- Accountants
- Administrators
- Apprenticeships
- Archaeologists
- Architects
- Archivists
- Civil Defence Officers
- Conservation officers
- Craftworkers
- Electricians
- Engineers
- Fire services officers
- Firefighters
- General service and tradespeople
- Graduates
- Health and Safety Officers
- Information Technology Officers
- Librarians
- Planners
- Plumbers
- Senior management roles
- Scientists
- Technicians

Working for Laois County Council gives our employees the opportunity to gain experience at the heart of local government and to make a real difference for County Laois. Everything we do in Laois County Council is geared towards making County Laois a great place to live and work and our employees play a vital role in that ambition.

Laois County Council

Located in the Midlands, with a population of approximately 91,000 County Laois is a land-locked County, rich in historical sites, ancient ruins, museums, and excellent transport links. Laois County Council employs a workforce of 536 employees at 30th June 2022. As an organisation, Laois County Council seeks to enhance the county's attraction as a place in which to invest, work, and live, and takes the lead role in shaping the strategic vision of the county. We provide a diverse, multi-layered and evolving range of services to both citizens and visitors to County Laois, which include the provision of housing, planning, development, environmental, roads and traffic, leisure and community services.

Our employees work in a dynamic and progressive local authority which promotes training and development of our employees who are our most valuable resource.



3. Gender Pay Gap Reporting

Gender pay gap reporting 2022

The Gender Pay Gap Information Act, 2021 requires organisations with over 250 employees to report on their Gender Pay Gap. 2022 is the first year that organisations will have to report on their Gender Pay Gap.

Organisations are asked to select a 'snapshot' date in the month of June. The reporting period is the 12 month period immediately preceding and including the snapshot date, which for local authorities, the snapshot date is 30 June 2022. Organisations have six months to prepare their calculations, before reporting six months later during December 2022. The information must be published on the employer's website or in some other way that is accessible to all its employees and to the public.

Who is included?

All persons employed by the employer on the snapshot date, including employees not rostered to work on that date and employees on leave. The mean and median figures must also be given separately for part-time and temporary employees.

What do we mean by the gender pay gap?

The Gender Pay Gap calculates the percentage difference between the average earnings of males and females irrespective of their role.

The Gender Pay Gap is not the same as equal pay. Employment Equality legislation provides for equal pay for like work. All male and female employees in the local government sector are paid equally for work that is the same or similar or for work of

equal value, therefore this report does not examine equal pay. Rates of pay within the sector are agreed through national wage agreements negotiated regularly between employers and staff representatives. Most employees are paid according to an incremental salary scale and the salary ranges for various roles are available on the local government jobs website at www.localgovernmentjobs.ie

Mean and Median Gender Pay Gap

The Gender Pay Gap calculates the percentage difference between the average earnings of males and females irrespective of their role, using the following measures:

MEAN GENDER PAY GAP
<p>This shows the % difference between the</p> <p>average hourly rate of pay for males and average hourly rate of pay for females</p> $\frac{(\text{average male hourly rate}) - (\text{average female hourly rate})}{\text{average male hourly rate}} \times 100$
MEDIAN GENDER PAY GAP
<p>This shows the % difference between the</p> <p>median hourly rate of pay for males and median hourly rate of pay for females</p> $\frac{(\text{median of male hourly rates}) - (\text{median of female hourly rates})}{\text{median of male hourly rates}} \times 100$

The **mean** is the average. It is calculated by getting the difference between the average hourly rate of pay for males and the average hourly rate of pay for females

(male hourly rate minus female hourly rate), expressed as a percentage of the male hourly rate. If this figure is negative, the average hourly rate of females is higher than the average hourly rate of males on the snapshot date. If this figure is positive, the average hourly rate of males is higher than the average hourly rate of females on the snapshot date

The **median** is the figure that falls in the middle of a range where the salary of all relevant employees is listed, from the lowest to the highest. This can provide a more accurate representation of the 'typical' differences in pay.

It is useful to look at both the mean and median figures, as each one can tell us something different about the underlying factors affecting the pay gap.

For example, a small number of higher paid employees can impact the mean figure and if this is the case, the median figure may be more representative of difference between what a male and a female is paid.

If there is a significant difference between an organisation's mean and median pay gap, this may indicate that the data is impacted either by the presence of very low earners (making the mean lower than the median) or by a group of higher earners (making the mean higher than the median).

It is also important to remember that this report uses data on a snapshot date in June. Gender pay gaps can fluctuate from month to month and across quartile pay bands, depending on changes to headcount. However, headline figures will give a good indication of the differences between average earning between males and females.

Quartile Pay Bands

Dividing employees into four more-or-less equal groups (or quartiles) with pay graded from lowest to highest helps us to examine pay across different levels of the organisation.

Organisations must report on the percentage of employees who fall within the lower, lower middle, upper middle and upper quartile hourly pay bands.

In order to group employees into these Quartile Pay Bands, the organisation lists all employees from lowest to highest, based on their hourly rates. The employees are then divided into four equal groups or Quartiles based on this - lower, lower middle, upper middle and upper. The employer then shows the proportion of male and female employees in each quartile as a percentage e.g. percentage of male employees in the lower quartile and percentage of female employees in the lower quartile (and so on).

Factors that can have an impact on the gender pay gap

As mentioned, this report does not look at equal pay. Every employee, regardless of gender is paid equally for work that is the same or similar or for work of equal value. However, differences between what employees are paid can be impacted by a number of complex factors including:

- Occupational segregation – some job categories or occupations may have traditionally attracted more females than males or vice versa.
- Working patterns – full-time and part-time work. It may be that more females than males seek part-time work or career breaks and although this does not impact on their hourly rate of pay, it may impact on choices around career progression.
- Length of service – incremental pay increases may mean that new joiners are paid less than more experienced employees.

- Time of year – temporary or seasonal workers may be recruited for different roles which may attract a different rate of pay.
- Gender breakdown of senior roles at higher salaries – a small number of higher paid employees can affect the average figures.
- Gender breakdown of lower paid roles – a large number of lower paid employees can affect the average figures.

If an organisation reports a **positive gender pay gap**, it does not mean that females are paid less than males for doing the same job, but it does show that, on average, males occupy higher paid roles than females.

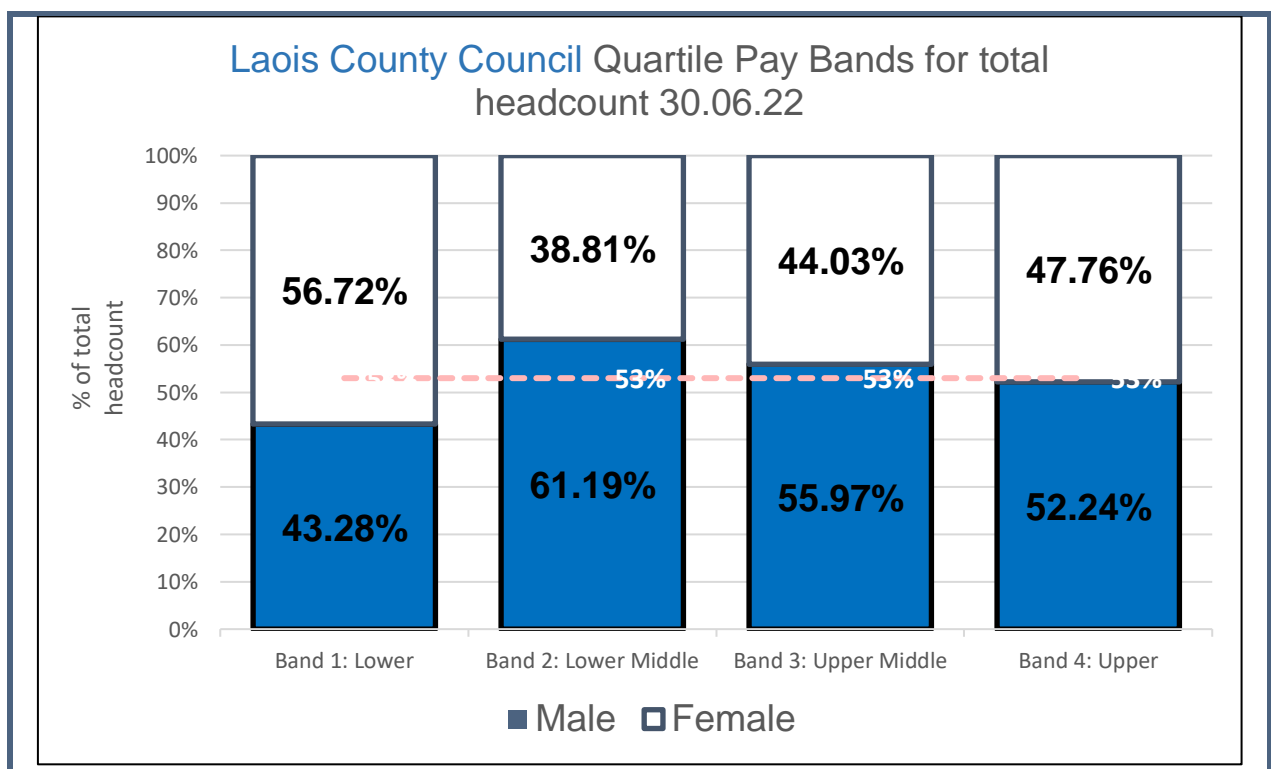
If an organisation reports a **negative gender pay gap**, it does not mean that males are paid less than females for doing the same job, but it does indicate that, on average, females occupy higher paid roles than males.

The larger the positive or negative pay gap is, the more marked the differences in hourly rates of pay will be and the more males or females proportionally working in either higher or lower paid roles within the organisation.

4. Our figures

Mean and Median Gender Pay Gap and Pay Band Quartiles– all employees

Laois County Council Gender pay gap 2022 All employees for the reporting period to 30 June 2022	
MEAN GENDER PAY GAP	MEDIAN GENDER PAY GAP
5.50%	1.36%



Note: 53%/47% is the gender breakdown of all employees on 30 June 2022. This is shown in the dotted line above

The **Mean Gender Pay Gap** shows that on average, males are paid **5.5%** more than females. The **Median Gender Pay Gap** shows that the median rate of pay for males is **1.36%** higher than the median rate of pay for females.

Looking at the distribution of employees across the four **Quartile Pay Bands** helps us examine pay at different levels of the organisation.

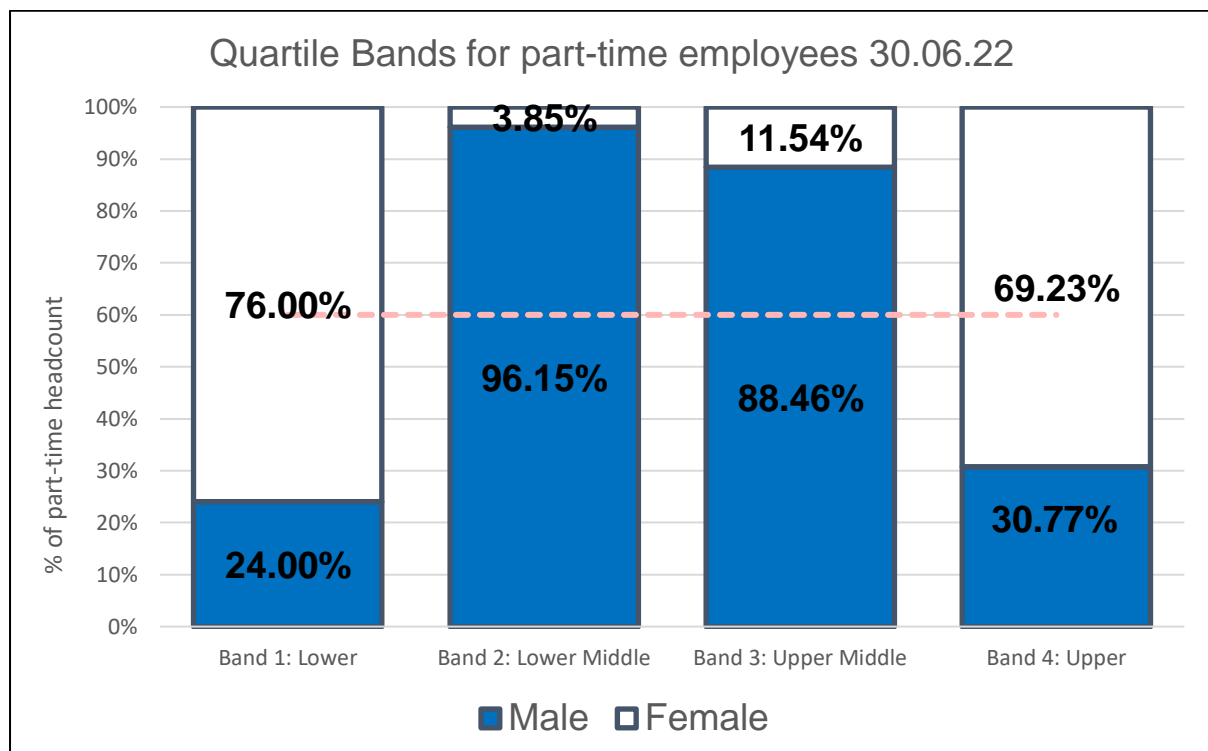
These Quartile Pay Bands show the distribution of male and female employees by Pay Band across the organisation. (The organisation lists all employees from lowest to highest, based on their hourly rates, then divides this into four equal Pay Bands or Quartiles - lower, lower middle, upper middle and upper. The employer then shows the proportion of male and female employees in each quartile).

The split for each of the 4 quartiles shown above is broadly in line with our workforce demographics of 53% male and 47% female. For there to be no Gender Pay Gap you would expect to see the workforce demographics reflected more closely in *each* quartile.

There is a higher proportion of females in Band 1, reflecting that there are proportionately more females at lower grades. However, there is a higher proportion of males in Band 2(Lower Middle Grades), reflecting that there are proportionately more males at lower/middle grades. Looking at Band 1(Lower) and Band 2(Lower Middle) together there is slightly more males in these grades. There is also a slightly higher proportion of males in the Band 3 & 4, reflecting that there are proportionately more males in higher grades, however taking account of the two bands together there is a 54%/46% gender breakdown in senior grades(Upper Middle and Upper Quartile Bands) which is to be welcomed and reflects progress on gender balance in senior roles. Both more males the lower grades and fewer females at higher grades can affect the mean and median pay gaps.

Mean and Median Gender Pay Gap – part-time employees

Laois County Council Gender pay gap 2022	
Part-time employees for the reporting period to 30 June 2022	
MEAN GENDER PAY GAP	MEDIAN GENDER PAY GAP
-1.70%	0.00%



Approximately **19%** of all our employees on 30 June were working part-time. Of these, **60%** are male and **40%** are female.

Factors influencing the pattern of part-time employees across the organisation include a range of flexible work options for part-time work, which, while available to all employees, have a greater take-up of in administrative and clerical job categories.

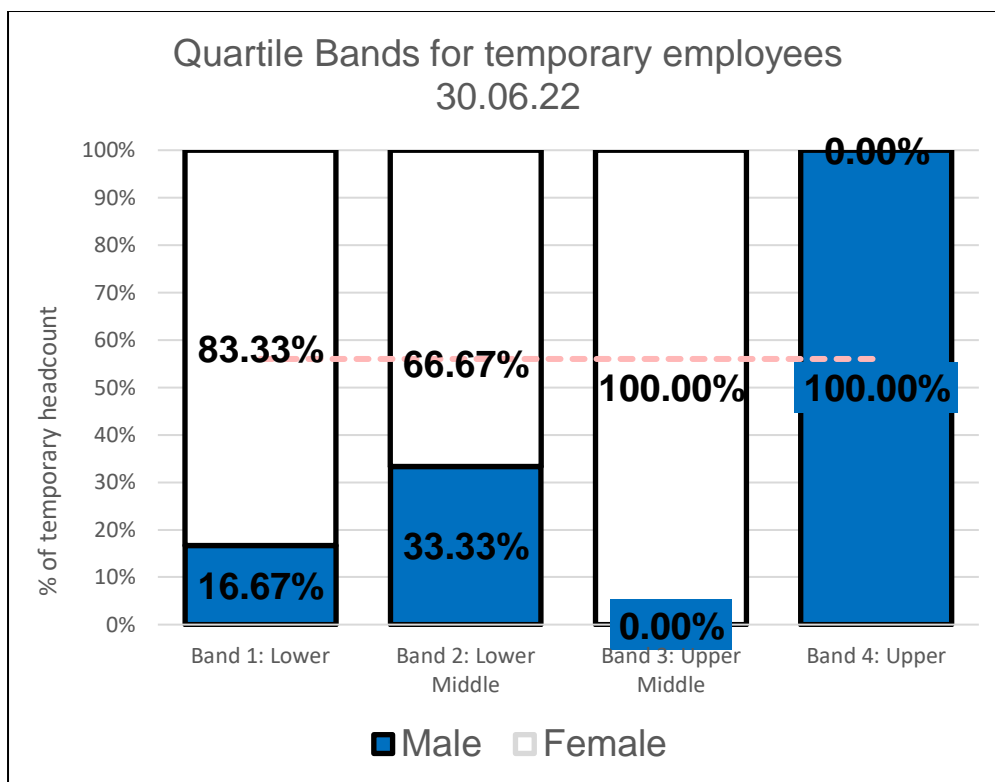
The figures above are affected by the number of female employees at various grades availing of Work-sharing, in particular.

Another factor is job categories where part-time work is an occupational feature of the role, including the fire service and library service,

The negative gender pay gap above of -1.70% for the mean hourly rate is explained by the higher proportion of females in the Q4 Upper pay quartile.

Mean and Median Gender Pay Gap – Temporary employees

Laois County Council Gender pay gap 2022 Temporary employees for the reporting period to 30 June 2022	
MEAN GENDER PAY GAP	MEDIAN GENDER PAY GAP
21.57%	17.30%



On 30 June 2022, 5% of our employees were employed on temporary contracts. Of these, the majority, 56%, are female and 44% are male. These contracts include temporary employees such as Clerical Officers, Craftworkers, Firefighters.

It is important to note that while the majority of temporary employees are female, the **Mean Gender Pay Gap** shows that on average, males on temporary contracts are paid 21.57% more than females. The **Median Gender Pay Gap** shows that the median rate of pay for males is 17.30% higher than the median rate of pay for females.

There is a higher proportion of females in Band 1 to Band 3 (Temp Clerical Officer posts), reflecting that there are proportionately more females from Lower to Upper Middle grades. However, there is a higher proportion of males in Band 4 (Upper Grades). This Band is made up of temporary. Specific Purpose Contracts i.e. Administrative roles, Craftworkers, Graduates, W&S Caretaker. It is these posts that are contributing to the Gender Pay Gap of 21.57%. It is important to note that there are only 25 no. temporary employees in this category and a change in gender of one employee could significantly alter this percentage.

5. Other Payments

Benefit in kind

On 30 June 2022 0% of male and female employees received a Benefit in Kind payment. Laois County Council do not pay Benefit in Kind.

Bonus payment

Bonus payments do not feature as part of pay in the local government sector.

6. How we are supporting Gender Equality

In line with the Gender Pay Gap Information Act 2021, 2022 is the first year that Laois County Council has reported on the gender pay gap, but equality, diversity and inclusion continues to be part of the way we work.

Fair and transparent recruitment practices

- As an equal opportunities' employer, we work to promote a culture of equality and we strive to embrace genuine equality of opportunity through our recruitment and selection process which are open to all.
- We provide appropriate assistance and accommodation throughout our recruitment and selection process, including providing easily accessible interview facilities, agreeing an appropriately timed interview, and supplying or arranging appropriate equipment.
- Recruitment websites highlight family friendly and flexible working options, and our job descriptions and job advertisements are gender neutral.
- We provide training and support, open to all employees to help them prepare for job applications and interviews.
- Employees are paid according to an incremental salary scale, and we offer strong career progression opportunities which are open to all employees.

Work life balance

- We offer a wide range of flexible working and leave options which are available to all employees, including carer's leave, career breaks, paid maternity and adoptive leave, paid paternity leave, parent's leave, parental leave, shorter working year schemes, work-sharing.

Blended working

- Blended working is now a part of our flexible working policies with flexible options to combine office and home/hub working.
- We provide access to the Cycle to Work Scheme and the Tax Saver Scheme, to reduce commuting costs.

Learning and development

- We are committed to providing ongoing learning and development opportunities so that all employees can develop to their full potential. All employees are actively encouraged to pursue education opportunities through the Education Assistance Scheme, with study and examination leave also available.

Health and Wellbeing

- The health and wellbeing of all employees is paramount and a healthy work-life balance is important to us in. We offer a comprehensive employee occupational health and wellbeing programmes including an Employee Assistance Programme, health screening, health and nutrition advice and wellbeing webinars etc.
- We have developed an inclusive all employee app to ensure that all our employees can be communicated with regularly and to promote wellbeing initiatives

Dignity at Work

- We promote and support a culture of dignity, respect and equality. We have a Dignity at Work Policy and all employees and managers have received training and support in the implementation of the policy

Equality, Diversity and Inclusion

- Laois County Council is continually developing as an employer of choice to attract, develop and promote an inclusive and diverse employee population.
- Laois County Council continues to design and provide responsive services and customer care that meet the needs of an increasingly diverse customer base.
- Laois County Council progressively embeds the Public Sector Duty in its current management, policy development and service delivery processes

Public Sector Duty

- Laois County Council progressively embeds the Public Sector Duty in its current management, policy development and service delivery processes.
- The Public Sector Duty is set out in Section 42 of the Irish Human Rights and Equality Commission Act, 2014. Section 42 requires a public body, in the performance of its functions, to have regard to the need to eliminate discrimination, promote equality of opportunity and treatment of its staff and the persons to whom it provides services and protect human rights of its members, staff and the persons to whom it provides services.
- Public bodies are required to set out in a manner that is accessible to the public in its strategic plan an assessment of the human rights and equality issues it believes to be relevant to its functions and purpose and the existing or proposed policies, plans and actions to address those issues. Furthermore, public bodies are required to report annually on developments and achievements in that regard in its annual report in a manner that is accessible to the public.
- Laois County Council acknowledges the commonality of purpose stated in both the “Duty” and Gender Pay Gap reporting requirements and the publication of this report serves to underline and support the three-step approach advocated by the IHREC i.e., Assess, Address and Report.

Leadership programmes

- Our Senior Management Team comprises the following gender balance 62% Male and 38% Female and we aim to work on developing Leadership programmes.

Apprenticeships

- As part our inclusive approach to recruitment, Laois County Council offers a number of apprenticeship programmes which aim to increase the number of apprenticeships within the Public Service. This includes new apprenticeship programmes linked to areas of work within local authorities, including IT and finance as well as more traditional apprenticeship areas.

Data collection and evidence-based policy development

- We welcome the opportunity to report on our gender pay gap and have worked collaboratively across the sector to provide a standard and consistent approach to reporting. We will work with the LGMA and our colleagues in other local authorities to share learnings and best practice.

