

**LAOIS COUNTY COUNCIL**

**CHIEF EXECUTIVE'S ORDER**

**FILE COPY**

**Reference Number: LIC 2023/02**

**No. 386/2023**

**SUBJECT:** Forestfest Ltd. has applied for a LICENCE APPLICATION for a music festival event with camping and parking to be held on the 21<sup>st</sup> July, 22<sup>nd</sup> July, 23<sup>rd</sup> July and 24<sup>th</sup> July 2023 at Celtic Emo GAA Club, Emo National School and various surrounding fields, general camping facilities from the 20<sup>th</sup> July to the 24<sup>th</sup> July 2023, for a maximum of 10,000 people from the 20<sup>th</sup> to the 24<sup>th</sup> July inclusive.

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Recommended that a Licence under the Planning & Development Act, 2000 as amended be granted for this event, subject to compliance with the 39 conditions on the schedule attached hereto.

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**Senior Planner**

**ORDER:**

WHEREAS, by Chief Executive's Order No. 05/2023 dated 20<sup>th</sup> March 2023, I John Mulholland, Chief Executive of Laois County Council, pursuant to the powers conferred on him by Section 154 of the Local Government Act 2001, as amended delegated to me certain powers, functions and duties as set out therein.

NOW, THEREFORE, pursuant to the delegation of the said powers, functions and duties aforesaid, I, Angela McEvoy Director of Services, hereby order that, pursuant to the provisions of Part XVI (Section 231) of the Planning & Development Act, 2000 as amended, a decision is made to grant a Licence to

Forestfest Ltd. for the event referred to in the foregoing report, subject to compliance with the conditions on the schedule attached hereto.



Director of Services

DATED 21<sup>st</sup> June, 2023

## **SCHEDULE 1**

Regarding, an Event Licence to stage a music festival with camping between July 20<sup>th</sup> and July 24<sup>th</sup> 2023, at Celtic Emo GAA Club, Emo National School and various surrounding fields whereby the anticipated audience number attending the event is a maximum of 10,000 people each day, I recommended that the proposal be granted an event licence subject to the conditions set out in Schedule 2 below:

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CONDITIONS

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**GENERAL**

- 1.** The Event shall comply in full with the proposals, drawings, particulars and undertakings received by the Planning Authority on 20<sup>th</sup> April 2023, as amended by the further information received on 19<sup>th</sup> June 2023, except where altered or amended by further additional information received or conditions in accordance this licence. The applicant shall comply in full with the conditions attached to this licence. Any alterations relating to the event shall be agreed in writing with the Planning Authority prior to the event.
  
- 2.** Notwithstanding the details shown on the approved plans and particulars, the use of Site 3 (red) as part of the Forest Fest Event is expressly omitted from this grant of event licence unless;
  - (a) an alternative access arrangement from this site is provided which does not utilise the R419 or
  - (b) An alternative site is proposed to the written satisfaction of the Planning Authority and An Garda Siochana.
  
- 3.** The event shall adhere to the following hours of operation:

Date	Opening Time(s)	Closing Time(s)
Thursday 20 <sup>th</sup> July	Camping fields open at 16:00 hrs	No entertainment
Friday 21 <sup>st</sup> July	16.00 hrs	01.00hrs
Saturday 22 <sup>nd</sup> July	12.00 hrs	01.00hrs
Sunday 23 <sup>rd</sup> July	12.00 hrs	01.00hrs
Monday 24 <sup>th</sup> July	No entertainment	Camping fields close at 12:00 hrs

The above times are subject to alteration based on health and safety issues or other technical issues which may arise during the course of the event. Any variance in start and finish times shall be agreed with the Planning Authority.

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CONDITIONS

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**4.**

- (a) The applicant shall submit, for the written approval, a Final Event Management Plan to the Planning Authority on or before July 6<sup>th</sup> 2023. The Final Event Management Plan shall:
- (i) Have regard to and accord with the provisions of this licence.
  - (ii) Include a Site Emergency Plan, a Traffic Management Plan, An Adverse Weather Plan, a Safety Strategy Statement, an Environmental Monitoring Programme, a Noise Monitoring Plan, a Clean-up Programme and details of all event management arrangements.
- (b) The Final Event Management Plan shall be implemented in full.
- (c) The applicant shall submit copies of the Final Event Management Plan to all relevant parties, including the H.S.E, An Garda Síochána and Fire Service.
- (d) Any alterations to the Final Event Management Plan shall be agreed in writing with the Planning Authority prior to the commencement of/ during the event, as appropriate.

**CROWD CONTROL & SAFETY**

**5.**

- (a) The event shall be run in accordance with the code of practice for safety at Outdoor Pop concerts and Other Outdoor Musical Events, DoEd.,1996, where practicable.
- (b) Stewarding shall be provided along all emergency routes.
- (c) Full security at each permitted campsite, car parks and park and ride facilities shall be in place from 15:00hrs Thursday 20<sup>th</sup> July and shall remain on site until all campers have evacuated on Monday 24<sup>th</sup> July
- (d) Adequate CCTV coverage shall be provided throughout the site to the satisfaction of An Garda Síochána.

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**CONDITIONS**

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**EVENT/ FIRE SAFETY:**

**6.** Six copies of a finalised site plan (scale: 1:2500) shall be submitted to the Fire Authority no later than 17:00 on Monday 17<sup>th</sup> July, indicating the location and name of all temporary structures across each site, the location of Liquid Petroleum Gas Storage areas, generators, fuel stores, observation/ lighting towers and emergency routes.

**7.**

- a) The construction and use of the marquees shall comply with the *MUTA Code of Practice for Marquees*.
- b) Marquees, tents and tented structures shall be erected in accordance with the manufacturer's recommendations in a safe position. All temporary structures, including stage/s, marquees, concert tents, lighting towers, etc., shall be certified prior to its first use on site by a chartered structural engineer. Additionally, all temporary structures shall be certified by a chartered structural engineer after adverse weather conditions and after any alterations. Certification shall be available on site for inspection by the Fire Authority for the duration of the event.
- c) Structural certification and test certification for the temporary structure's linings, drapes and roof coverings shall be available on site for inspection by the Fire Authority.
- d) Prior to the commencement of the event, the promoter shall provide "as built" plans and calculations relating to the number, location and capacity of exits for each of the temporary structures which will accommodate members of the public i.e. marquees, tents and tented structures.

**Note:** The occupancy of each temporary structure shall be based on an occupancy load factor of 0.3m<sup>2</sup>/person– this will alleviate the possibility of inadequate egress facilities when areas are used to full potential i.e. during times of inclement conditions or during popular performances.

- e) Each publicly accessible marquee, tent or temporary structure with a capacity of greater than 50 people, shall have a laminated notice affixed in a place which is available for inspection at all times by Fire Authority personnel. The laminated notice shall set out the following information:

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**CONDITIONS**

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- (i) Name and contact details of person(s) in charge of structure (and their deputies if appropriate).
  - (ii) Maximum occupant capacity.
  - (iii) Number, location and size of exits (shown on a drawing if appropriate).
- (f) The emergency exits from each structure shall lead to a place of safety and shall be available at all times whilst the structure is in use.
- (g) An anemometer shall be fitted at the highest point of the temporary structures and the wind speed shall be monitored in the event of high winds. The Final Event Management Plan shall include a maximum wind speed at which temporary structures must be evacuated.
- 8.**
- a) An emergency route shall be provided to, from and within the site for emergency vehicles. The emergency access route shall be sign posted, clearly identifiable and kept available for use by emergency service vehicles at all times. Gates on the emergency route shall be manned at all times. If it is proposed to allow access by non-emergency traffic or pedestrians to any part of the emergency route, procedures for ensuring availability of the route for emergency vehicles shall be agreed in writing with the Fire Authority prior to commencement of the event and shall be incorporated into the Final Event Management Plan.
  - b) Hard-standing lay-bys shall be provided for site service vehicles along the emergency route and access routes (including campsites) adjacent to toilet blocks and any other areas where site service vehicles may need to stop. Other vehicles shall not be allowed to park on these lay-bys. The emergency route and access routes shall be available for inspection by the Fire Authority at least five days prior to the commencement of the event.
  - c) Any vehicles obstructing emergency access routes or lay-bys shall be removed immediately.
- 9.** The applicant shall submit a Draft On-site Firefighting And Water Supply Plan for approval to the Fire Authority at least two weeks prior to the commencement of the event. The Draft Plan shall include proposals in relation to the following items:

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- (i) Firefighting personnel including a supervisor on duty at all times, with appropriate rest periods and welfare arrangements.
- (ii) Crew training: all personnel shall have successful completion of a National Directorate for Fire and Emergency Management (NDFEM) approved recruit course and Breathing Apparatus / Compartment Fire Behavior Training course or equivalent training to the satisfaction of the Fire Authority.
- (iii) Supervisor training: At a minimum, successful completion of a National Directorate for Fire and Emergency Management (NDFEM) sub officer course or equivalent training to the satisfaction of the Fire Authority.
- (iv) Vehicles: Minimum of 1 "Class B" water tender and 1 offroad capable vehicle with appropriate firefighting capability including at least 4 no. breathing apparatus sets and 4 no. spare BA cylinders on the Class B water tender or as otherwise agreed with the Fire Authority. (Note: Water - there shall be a facility on site to refill the Class B water tender ).
- (v) Equipment: All firefighting equipment to have records demonstrating compliance with the UK *Fire Service Manual – Volume 1: Inspection and Testing of Equipment*, HM Fire Service Inspectorate, London, 2003.
- (vi) Response times: Maximum response time to the arena from time of first alarm shall be agreed with the Fire Authority.
- (vii) Procedures for calling local authority fire service.
- (viii) Provision of firefighting water supply: Minimum flow rate of 1000litres per minute for a duration of 60 minutes delivered to a location within 200 metres of the main stage via female instantaneous fire hose couplings unless otherwise agreed with the Fire Authority.

If in the opinion of a Senior Fire Officer of Laois County Fire & Rescue Service, fire-fighting or water supply arrangements do not achieve the agreed level of provision, alternative on-site fire cover arrangements may be put in place by Laois County Fire & Rescue Service at the expense of the event organisers.

**10.**

- a) All electrical wiring, fittings and appliances shall be certified prior to use. Certification shall be retained in the event control room and available for inspection by the Fire Authority.
- b) Where Liquid Petroleum Gas is used, the cylinders shall be secured in cages or compounds to which members of the public will not have access. Certification shall be retained in the event control room and available for inspection by the Fire Authority.



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**CONDITIONS**

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- c) Portable gas or petroleum fuelled heaters, petrol driven generators and skylanterns are prohibited on the site unless specifically agreed in writing with the Fire Authority in advance. Ongoing inspections shall be carried out by the event organisers to ensure this is maintained for the duration of the event.
- d) Any open fire (including barbecues) shall be separated from all adjacent structures (including tents or campervans) by a minimum of 6m. The location of all open fires shall be subject to the agreement of the Fire Authority.
- e) The use of existing buildings in relation to the event (including the Clubhouse) shall be appropriately risk assessed and agreed in writing with the Fire Authority prior to the commencement of any use.
- f) Prior to the commencement of the event, specific details of any proposed pyrotechnics shall be supplied to the Fire Authority, in accordance with the requirements of the *Guidance Document for Organised Pyrotechnic Displays*.

**CAMPSITE SAFETY****11.**

- a) The final layout of the camping areas shall be submitted for the approval of the Fire Authority at least two weeks prior to the commencement of the event. The access roadways within and around each campsite and campervan area shall be a minimum of 4.5m wide and shall provide emergency vehicle access to within 50m, where practicable, of all areas of the campsite and campervan areas. Additionally, adequate room shall be provided at junctions to allow fire fighting vehicles to manoeuvre.
- b) Sufficient observation/ lighting towers shall be provided to allow observation of all areas of the campsites. The towers shall be crewed at all times whilst the campsites are open to the public. The personnel manning the towers shall have two-way radios on the security net, arrangements shall be put in place to mitigate the risk of radio communications failure. The observation/ lighting towers shall be available for inspection by the Fire Authority at least five days before the event or as otherwise agreed with the Fire Authority.
- c) Adequate fire separation distances and emergency access routes shall be maintained for the duration of the event between campervans / caravans and incorporated into the

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Final Event Management Plan. This plan shall include specified minimum separation distances, management procedures, staffing and supervision arrangements.

- d) Caravan and campervan parking areas shall be kept separate.
- e) Inspections of each car park will be undertaken during the hours of darkness by security personnel to remove any unauthorised tents.

**LIGHTING & SIGNAGE****12.**

- a) The applicant shall ensure that map type "you are here" signs are displayed for the duration of the event throughout the venue. In particular, these signs shall identify essential services such as medics, toilets, lost persons area, bus parking etc. The applicant shall ensure that all pedestrian routes are of a suitable standard and adequately illuminated. All signage at the site shall be wind/ weather resistant.
- b) The applicant shall provide adequate signage within the site regarding exits to Taxi/ Pick Up, Bus Collection, Car Parks etc. Details of the proposed exit signage shall be agreed with the Planning Authority and An Garda Síochána at least one week prior to the event.

**13.**

- a) Lighting towers shall be provided at all car parks, entrances/ exits, pedestrian areas and manned junctions. A service engineer shall be available at all times during the course of the event to remedy any breakdown in lighting.
- b) Adequate artificial and emergency lighting and exit signage shall be provided to cover all escape routes (internally and externally). All maintained emergency lighting shall be used within marquees, tents and tented structures.
- c) An Emergency Lighting Plan shall be submitted at least two weeks prior to the commencement of the event, setting out a programme for installation, commissioning and inspection of emergency lighting facilities prior to and throughout the event. Emergency lighting shall be fully functional in all areas on Wednesday 19<sup>th</sup> July. A signed copy of the lighting certification shall be provided prior to any arranged on site lighting verification audit.

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- d) All exit signage shall be illuminated and of the "running man" configuration.
- e) All emergency lighting and exit sign power circuits shall be designed and installed so that the failure of any single power supply does not reduce illumination levels below those permitted by IS3217.

**MEDICAL PROVISIONS****14.**

- a) A Finalised Medical Plan, approved by the Health Service Executive shall be submitted to the Planning Authority and the HSE, Emergency Management Office not later than 2 weeks prior to the Event. Any alterations to this Finalised Plan shall be agreed in writing with the Planning Authority in consultation with the HSE prior to commencement of/ during the event, as appropriate.
- b) Any medical / first aid activity at the event shall be recorded, compiled and forwarded directly to the Health Service Executive Emergency Mid Leinster Emergency Management Office within one month of the completion of the event. The record shall include the following:
  - (i) Number of patrons accessing medical/ first aid services;
  - (ii) Number of patrons transferred/ transported to hospital;
  - (iii) Summary/ synopsis report of patient illnesses/ injuries and the respective hospitals to which the patients were transferred.

**15.** The licence may be suspended by the Licensing Authority at the request of the Health Service Executive due to issues of public safety regarding major public health risks. The HSE Health Protection Surveillance Centre (HPSC) provide the most up to date guidance and supporting documents which are available at [www.hpsc.ie](http://www.hpsc.ie). The licence hereby permitted is subject to the event organisers adhering to government and local public health requirements. Public health requirements may change between the granting of the licence and the commencement date of the event. In this case, the most up to date government and local public health requirements must be adhered to by the event organiser.

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CONDITIONS

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**16.**

- a) Access shall be facilitated to the immediate catchment area for Health Service Executive Community Services providing domiciliary care services to the population adjacent to the venue.
- b) Access shall be facilitated for any hospitals, health centres or residential units located within traffic or pedestrian restricted areas associated with the event, access for staff, Clients and visitors.

**SANITARY ACCOMMODATION**

**17.** Sanitary accommodation must be provided as per the *“Code of Practice for Safety at Outdoor pop concerts and other outdoor Musical Events”*, DoEd. 1996, in so far as is practicable.

**18.** Notwithstanding the details shown on the approved plans and particulars, additional sanitary facilities shall be provided to serve campsite no. 5.

**19.** Notwithstanding the details shown on the approved plans and particulars, the showers and changing areas in campsite no. 2 shall be relocated away from the shared boundary with the adjoining residential property.

**WATER SUPPLY & DRINKING WATER**

**20.** The applicant shall maintain and operate all water infrastructure within the event site.

- a) A potable water supply shall be provided in compliance with the standards of E.U. (Drinking Water) Regulations S.I. 122 of 2014. The applicant shall facilitate sampling and testing of the drinking water supply within the event site.
- b) Where the applicant proposes to connect to a public water/wastewater network operated by Uisce Eireann, the applicant must sign a connection agreement with Uisce Eireann prior to the connecting to the network and adhere to the standards and conditions set out in that agreement.
- c) Neither Uisce Eireann nor Laois County Council shall not be liable for any water outages (e.g. main bursts etc.). The applicant shall have a contingency plan for emergency on-site storage of water.

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**CONDITIONS**

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- d) In the event that water tankers are required, they shall be provided at the expense of the applicant. Water tankers shall only be filled from locations nominated by, and at a rate/frequency directed by Uisce Eireann / Laois County Council. This shall be determined in response to operational requirements and considering the needs of existing customers.
- e) All water supplied to the event through a metered connection shall be charged at the normal commercial rate. All invoices shall be paid by due dates.
- f) Any complaints shall be notified to Uisce Eireann, through the normal customer service channels.

**21.**

- a) Clearly labelled drinking water points shall be provided at event. Drinking water shall be dispensed through standpipes with spring loaded taps and adequate waste drainage. A suitable non-slip surface, adequately drained, shall be provided at each location. These facilities shall be conveniently accessible at areas of dense crowding particularly at toilet blocks, barriers and front-of-stage. A minimum of one drinking point per 1,000 persons is recommended.
- b) In the event that drinking water is required to be stored in tankers, the water shall be properly protected, supervised and sampled for potability in compliance with E.U. (Drinking Water) Regulations S.I. 122 of 2014. The minimum amount of stored water for drinking and for water to fittings shall be 4.5 litres per person per day.
- c) All water tankers, back up tankers and the water connection line (hose/taps) along the arena shall be cleaned prior to use.

**WASTEWATER**

- 22.** Wastewater shall be disposed of to an appropriately licenced waste or wastewater treatment facility. Where the intended disposal route is to import to an Uisce Eireann wastewater treatment plant, the Uisce Eireann wastewater application process shall be adhered to and the standards and conditions set out in the agreement shall be adhered to.

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**CONDITIONS**

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**CATERING****23.**

- a) The company responsible for food vendors on site shall liaise with the Health Service Executive personnel regarding operational/ structural requirements for food vendors up to and during the course of the event.
- b) A list of vendors shall be submitted to the Environmental Health Service, Health Centre, Arden Road, Tullamore Co. Offaly for vetting at least three weeks prior to the commencement of the event. This list shall clearly state the proposed food and facilities available at the event.
- c) Adequate spacing shall be provided between food vendors, positioned so as to minimise the risk of contamination from dust, traffic, etc.

**24.**

- a) Designated waste disposal facilities including covered skips for the sole use of food vendors shall be in place before the event commences. Provision for the adequate storage and disposal of this refuse shall be maintained throughout the event. This information shall be clearly conveyed to the food vendors.
- b) Facilities for the disposal of wastewater from catering units shall be provided. A programme for the collection and adequate disposal of same at regular intervals shall be drawn up and implemented.

**25.** All food business operators must comply with the following food hygiene legislation

- (i) Regulation (EC) No 853/2004 on the hygiene of foodstuffs & E.C. (Hygiene of Foodstuffs Regulations 2006-2010);
- (ii) EC (Labelling, Presentation & Advertisement of Foodstuffs) Regulation 2002-2009;
- (iii) Regulation (EC) 178/2002 on the General Food Law Food Hygiene Regulations 1950-89.

**26.** Flush toilets and wash hand basins with a constant supply of hot and cold water, liquid soap and paper towels must be designated for food workers only in a reasonably accessible area to catering units. One WC shall be provided exclusively for every 4 no. catering stalls.

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CONDITIONS

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**WASTE MANAGEMENT**

**27.**

- (a) The applicant shall prepare a Food Waste Management Plan for the written approval of the Planning Authority, no later than two weeks prior to the commencement of the event. A copy of the Food Waste Management Plan shall be made available for inspection for the duration of the event.

The Food Waste Management Plan shall:

- (i) Provide detailed information in respect of the proposed supply of food at the event regarding the use, type, quantity, origin, management arrangements and destination of food waste by that producer;
- (ii) Include the steps which the person intends to take to ensure the environmentally sound management of food waste;
- (iii) Contain at least the information set out in Part 1 of Schedule 2 of S.I. No. 508 of 2009, Waste Management (Food Waste) Regulations 2009.

The Organiser of the event shall implement the provisions of the approved Food Waste Management Plan.

- (b) Waste Segregation and Recycling shall be carried out by all food vendors/concessions. Food vendors/concessions shall be provided with colour coded and clearly labelled waste, recycling and food waste receptacles. No build-up of waste shall occur in these areas.
- (c) Robust litter bins shall be provided adjacent to food and drink outlets. All food waste receptacles shall be clearly identifiable through labelling and colour coding of the receptacles both at vendor locations and throughout the site and campsites
- (d) A thorough clean up after each day shall be deployed. A programme for emptying of bins at regular intervals during events shall be implemented.
- (e) Within 2 months of the completion of the event, a Food Waste Management Implementation Report specifying the steps taken in order to comply with the Food Waste Management Plan, the requirements of the Regulations and the results of those steps, shall be submitted to the Planning Authority. The Implementation

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**CONDITIONS**

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Report shall include food waste disposal dockets outlining the weight of food waste disposed of at authorised facilities.

**28.**

- (a) The applicant shall be responsible for litter management in Emo village for the duration of the event.
- (b) A Final Waste Management Plan shall be submitted two weeks prior to the commencement of the event for the written approval of the Planning Authority. This plan shall:
- (i) Outline the Waste Management practices employed to reduce the amount of waste going to Landfill (e.g. recycling initiatives);
  - (ii) Identify and clarify the following Waste Sources & Streams:
    - Food Vendors Waste Management Practices – Outline separate collection system (food/recycling/residual waste);
    - Waste collection and disposal/recovery sites;
    - Appropriate Waste Collection Permit and Waste Facility Permit/License details (name, address and permit number).
- (c) Waste Segregation and Recycling shall be carried out throughout the site, including in campsites, with appropriate clearly labelled and colour coded waste, recycling and food waste receptacles. No build up of waste shall occur in these areas.
- (d) Waste receptacles shall be delivered prior to commencement of the event. Ease of access to bin stations for collection and delivery by the Waste Contractor shall be considered prior to positioning waste receptacles.
- (e) Vendors/ concessions shall have access to adequately sized, labelled and colour coded residual and recycling waste receptacles.
- (f) All vendors/ concessions shall be made aware of the Waste Management Plan and Procedure for the event and shall be provided with the contact details of the Waste Contractor/ appropriate representative employed on site.
- (g) Contact details shall be provided to the Planning Authority of the Waste Contractor and Clean-up Contractor employed on site.



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- (h) Within 2 months of the conclusion of the event, a Waste Management Implementation Report specifying the success of recycling initiatives employed shall be submitted to the Planning Authority. The Implementation Report shall include waste/ recycling disposal dockets clearly outlining the weight of materials disposed/ sent for recovery at an authorised facility.

**NOISE MONITORING**

**29.**

- a) The applicant shall submit a Noise Management Plan to the Planning Authority no later than 2 weeks prior to the Event. This plan shall identify all noise sensitive receptors and shall include proposals to ensure that noise level limits at these locations are not exceeded.
- b) The Music Noise Level measured 1m from the façade of any identified noise sensitive receptor shall not exceed 65dba average over any 15 minute period. The applicant shall comply with the U.K. Noise Council Code of Practice on *"Environmental Noise Control at Concerts"*.
- c) The applicant shall appoint a suitably qualified noise consultant, for the approval of the Planning Authority, no later than one week prior to the event to monitor and record noise levels associated with the concert and take any action necessary to ensure that noise levels are in accordance with the above Environmental Noise Control Standards.
- d) A noise report carried out for the event, including noise monitoring results, shall be submitted to the Planning Authority within 3 months from the end date of the event.
- e) Music from rehearsals and sound checks for the event shall not be audible at the façade of any noise sensitive premises after 22.00hrs. Any variation to this requirement shall be agreed in writing with the Planning Authority prior to the commencement of any official performances.

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**CONDITIONS**

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**ACTIVITIES****30.**

- a) All Funfair Equipment documentation and safety certification shall be submitted in hard copy to the Planning Authority by the 14:00 on Monday 17<sup>th</sup> July 2023;
- b) All Funfair Equipment shall have an ISG plate and/or ADIP's I/D identifying number plate attached and easily accessible for inspection. All equipment shall be erected on site and made available for inspection by the Planning Authority by 14:00 on 19<sup>th</sup> July 2023.

**EVENT CONTROL & PERSONNEL**

**31.** All areas of the site shall be ready for inspection for compliance with the event licence conditions and statutory fire safety requirements on the day prior to opening to members of the public.

**32.**

- a) An event control room / area shall be provided throughout the duration of the build-up, the event and the break down. The event control room shall be provided with necessary facilities as agreed prior to the event with the Planning Authority and the Fire Authority to be used as an on-site coordination facility by principal response Agencies in the event of a major emergency occurring at the event.
- b) HSE personnel, Planning Authority and Fire Services staff carrying out inspections at the event shall be facilitated by promoters including the provision of an office and rest facilities. A suitably furnished secure "portacabin" shall be provided for the Planning Authority and Fire Authority 3 days prior to and for the duration of the event. It shall be located adjacent to the event control centre and shall be provided with an electricity supply, a table, four chairs and four hand-portable radios with earpieces on the event management / security net.

**33.**

- a) The event controller and event safety officer shall organise and attend an emergency services meeting in the event control room between 10:00hrs and 11:00hrs (or as otherwise agreed) on Thursday 20<sup>th</sup>, Friday 21<sup>st</sup>, Saturday 22<sup>nd</sup>, Sunday 23<sup>rd</sup> July 2023 and Monday 24<sup>th</sup> July 2023 to outline the programme for the day ahead as well as a review of the previous day.

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- b) A debriefing session shall be arranged by the applicant within 8 weeks following the completion of the event. The applicant shall advise the Planning Authority and all relevant parties of details, times and venues of the debriefing session at least 2 weeks prior to the scheduled date.

34.

- a) A comprehensive list of contact persons for each relevant stakeholder shall be compiled and circulated by the applicant on or before 5<sup>th</sup> July 2023. Such persons shall be available to contact throughout the duration of the event.
- b) Nominated members of the event management team shall be contactable on the event management / security net, are to be on site on a 24 hour basis whilst the campsites are in operation during the event to ensure adequate supervision and management of site safety. Any changes to the event safety management team shall be agreed in writing with the Fire Authority.

35.

- a) The applicant shall provide "*access all areas*" passes to named Laois Fire and Rescue Fire Officers and the named Licensing Compliance Co-ordinators from the Planning Authority from Monday 17<sup>th</sup> July and ceasing to have effect on Monday 24<sup>th</sup> July 2023. Suitable access passes to the site during the event shall be provided to other Laois County Council personnel and any other relevant body/ persons with appropriate accreditation as necessary.
- b) All suitable access passes shall be made available to the Licence Co-ordinator of the Planning Authority by midday Monday 17<sup>th</sup> July 2023.

**FINANCIAL**

- 36. Prior to the commencement of the event, the promoter shall pay to the Planning Authority €5,000 as a contribution towards the estimated costs of measures to be taken by the Planning Authority and its agents in connection with the event.

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37. Prior to the commencement of the event, a bond in the form of a bank draft to the value of €15,000 shall be lodged with the Planning Authority by the applicant as a surety for the satisfactory completion of the clean-up programme and any remedial works arising from any damage to public property or facilities associated with the event. This bond or part thereof will be released subsequent to the post event debriefing session.

**MISCELLANEOUS**

38.

- a) In accordance with Section 231(4)(k) of the Planning & Development Act 2000, as amended, the applicant shall maintain adequate public liability insurance cover for the event.
- b) The applicant shall ensure that all exhibitors, traders and ancillary participants have adequate insurance including, public liability insurance, employer liability insurance, motor insurance, etc. Laois County Council and its agents shall be indemnified against any claims arising as a result of or in connection with the event.

One week prior to the commencement of the event, evidence of compliance with this condition shall be submitted to the Planning Authority.

39.

- a) The promoter shall provide road washing facilities in the event of wet weather to maintain all public roads in a clean and safe condition at the points of access/egress to and from the site and to and from all car parks.
- b) In the event of dry weather the applicant shall ensure adequate dust suppression/prevention measures are provided within the site.

**NOTE:**

The above conditions have been applied to ensure that the event is carried out in accordance with this licence, in the interest of securing the safety of persons at the place in connection with the event, the provision of adequate facilities for the health and welfare of persons at the place in connection with the event, including the provision of sanitary facilities, the protection

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of the environment in which the event is to be held, including the control of litter, the maintenance of public order, the avoidance or minimisation of disruption to the neighbourhood in which the event is to take place and ensuring the provision of adequate means of transport to and from the place in which the event is to be held.

This event licence relates to the subject event only and the content of this event licence shall not be construed as negating the applicant's statutory obligations or requirements under any other enactments or regulations.