



CRITERIA

Laois County Council Comhairle Chontae Laoise

Scheme of Assistance under Section 12 of the Arts Act 1973 Promotion of Traditional and Contemporary Arts in County Laois

Grants will be made to arts organisations and individuals who meet the artistic and financial conditions set down by Laois County Council and who provide adequate information on their proposed activities. Grants may be allocated to cover general administrative costs, but will be for specific events or activities which will contribute to the cultural life of the county. In allocating grants, the County Council may consider the extent to which the applicant organisation functions in a developmental way, and the extent to which the activities for which it seeks the grant accord with the County Council's policies and priorities on the promotion of the Arts.

Money will be made available in 2020 to grant-aid local arts organisations and individuals who propose to undertake one or more of the following activities:

- **Literature** Community writing groups and workshops with input by full-time or part-time writers; readings by full-time or part-time writers. Special projects (e.g. publications) undertaken by professional writers or community writing groups.
- **Visual Arts Classes** and workshops in the visual arts with input by professional artists/art teachers. Special projects (e.g. exhibitions) undertaken by professional artists or community art groups.
- **Music** Music education projects (but not individual tuition fees), classical and choral recitals; writing, recording and performing of new popular music and musical theatre material.
- **Traditional Music and Dance** Classes and activities designed to pass on the tradition; performance by new and established traditional musicians; workshops and classes in traditional dance.
- **Drama** Theatre in education; drama workshops; writing and performing of new work.
- **Dance** Classes and workshops; activities designed to gain a wider audience for dance.
- **Film and Electronic Media** Showing of non-mainstream films; activities designed to widen participation in film, video and electronic media.
- **Community Arts** Activities (as part of festivals, etc.) such as mural painting, community drama, community participation events; professional/semi-professional artists focusing on the community.
- **Festivals** Specific arts events and activities in festival programmes; activities designed to strengthen the arts element in festivals.
- **Individual Activities** Individuals undertaking approved projects which form part of or are compatible with the current Laois County Council Arts Plan.

Guidelines

- Successful applicants will be required to acknowledge the assistance of Laois County Council in any promotional material relating to the project/event.
- The maximum amount awarded to any project/event will be €1000 however it is expected that most awards will be in the region of € 200-€500.

- Laois County Council may require assurance that the applicant organisations' tax affairs are in order and in such cases grants may not be paid until these details have been satisfactorily supplied. All groups & individuals require a valid Tax Registration Number.
- It is the Council's intention that support be given to a broad range of artistic disciplines and grants will not cover building programmes, third party grants, ongoing revenue costs, assistance to cover loans or deficits, or projects which could be undertaken on a commercial basis. It is unlikely that funds will be made available to assist charity fundraising events, capital equipment or the hire fee of Council premises.
- An application form for the scheme is provided for applicants as a guide to the information that is required for the assessment for the application. In addition, information on the constitutional status and financial position of the organization making application must be submitted. The submission of incomplete data or absence of information might cause a delay in the consideration of the application and therefore applicants are urged to provide as much detail as possible when applying.
- Selection of projects/events will be made through the appointment of an independent expert assessment panel. These recommendations will be made to members of Laois County Council.
- Closing date for the receipt of completed applications is **Monday 17th February 2020 at 5.00pm.**

Please detach this section and retain

Laois County Council
 Comhairle Chontae Laoise
Scheme of Arts Grants 2020 – Scém Dheontais Ealaíne 2020
Section 123 – Arts Act 1973

For official use only
App.

Application Form

Name of organisation, Group or Individual:
 (in BLOCK CAPITALS PLEASE)

Name of Secretary/Ainm an Runai

Contact Address (please note all correspondence will be sent to this address)

Telephone _____ **Fax** _____

Mobile _____ **email** _____

Website (if any) _____

Name of Chairperson/ Ainm an Chathaoirligh

Bank Account Name and No _____

Tax Ref or charitable No (CHY) _____

1) Activity of Organisation or Individual. Tick as many boxes as appropriate

Activity of Organisation or individual	Please tick	Activity of Organisation or individual	Please tick
Visual Arts		Community Arts Organisation	
Music		Choral Society	
Literature		Theatre Group	
Dance		Musical Society	
Drama		Festival	
Education		Club/Group	
Traditional Arts		Youth Arts	
Film/Video			

2) Please indicate by ticking the box which category you/your organisation comes under:

Voluntary/Local Community Arts

Professional Arts

Non Professional Arts

3) When was group established?

Number of members in group?

4) Background information, especially in the last year:

Please give short description (Max 50 words)

5) Funding received from Laois County Council in the last 2 years

Give details of how the funding was utilised and how Laois County Council was acknowledged in publicity material.

6) Financial Requirements:

Do you have a Tax Registration Number. If so please attach. (NB All groups & individuals require a Tax Registration Number and without this grants cannot be processed)

Tax No _____

Bank Account Name for Payment _____

Bank Account Number for Payment _____

Bank Account Sort Code for Payment _____

Bank Account IBAN number for Payment _____

Account BIC number for Payment _____

7) Other funding received from public and private sources in 2018 and 2019.

8) Specific project/s for which you are now seeking Council Funding

Describe: Please use extra sheets if necessary

9) Artistic Objectives

(max 50 words)

10)

Amount of grant now requested from Laois County Council: € _____

11)

Supporting documentation (if any) Please list below	Number of Items Enclosed	Enclosed (please tick)

Application Form

Please indicate how the grant will be utilised

11) BUDGET INFORMATION

Expenditure	€
Artistic Fees (please itemise)	
Venue Rental	
Travel & Subsistence (please itemise)	
Equipment Hire (please itemise)	
Materials (please itemise)	
Publicity	
Administrative Costs (please itemise)	
Other Costs (please itemise)	
Total	€

Income	
Income/your contribution towards your proposal/Project Income/contributions (please itemise)	€
Public Funding	
Ticket Sales	
Sale of Artworks	
Advertising Income	
Sale of Programme or Catalogues	
Own Funds	
Other sources including any funding from other Departments of Laois County Council	
Total Income	€
The Council reserves the right to independently check the information given.	

- Please tick

- a. Is your organisation tax registered: Yes _____ No _____
- b. Is your organisation VAT registered: Yes _____ No _____
- c. Is your organisation a registered charity? Yes _____ No _____

Account Details (NB: The *only* method of payment of any grant approved will be by Electronic Funds Transfer. If you are a first time applicant or have not already received payment from Laois City Council by EFT, please complete the official EFT form available by request from Laois County Council)

Freedom of information

Applicants completing this form should note that information provided to the Arts Office, Laois County Council may be disclosed in response to a request made under the Freedom of Information Act (1997 and 2003). Every effort will be made to protect client confidentiality.

GENERAL INFORMATION

Where did you hear about this award? (please tick to indicate)

- Laois County Council Website Media
- By Post from Arts Office Other
- Please specify _____

Declaration

I have read the award conditions, agree to be bound by them, and certify that the information in this application is correct to the best of my knowledge.

Signed _____ Date _____

This application form should be returned, addressed as follows:
Arts Act Grants 2020 The Arts Office, Laois County Council, Áras an Chontae, Portlaoise, Co Laois. (No email applications accepted)

- Closing date for the receipt of completed applications is **Monday 17th February 2020**
- Please note that the Arts Office, Laois County Council will not accept applications received after the closing date and time.