



# Application for Pre-Planning Discussion/Meeting

Please return completed Application Forms to:-  
Aras an Chontae, JFL Avenue, Portlaoise Co. Laois  
Ph: 057 8664039 Email: [planning@laoiscoco.ie](mailto:planning@laoiscoco.ie)

Ref:

FOR OFFICE USE ONLY		
Meeting Date: <input style="width: 80%;" type="text"/>	Mtg. Time: <input style="width: 80%;" type="text"/>	

NAME OF APPLICANT:- \_\_\_\_\_ TITLE:- Mr.  Mrs.  Ms.  Miss.

ADDRESS: \_\_\_\_\_

CONTACT NO.:-  
Phone:  Email:

NAME & ADDRESS OF AGENT/ARCHITECT IF ANY:- \_\_\_\_\_

CONTACT NO. OF AGENT/ARCHITECT.:-  
Work:  Mobile:

Preferred Meeting method: Phone / Email / MS Teams / Meeting in the office

ADDRESS OF PROPOSED SITE:- *(please attach a map showing site outlined in red; 1:2500 in rural areas and 1:1000 urban areas)*

DETAILED DESCRIPTION OF THE NATURE OF THE PROPOSED DEVELOPMENT:-

ANY PREVIOUS APPLICATIONS LODGED ON THIS OR ADJOINING SITES:- Yes / No *(please circle)*

IF YES, PLEASE GIVE PLANNING REGISTER NUMBERS & ANY RELEVANT DETAILS:-

Planning Register Number: 1.  2.  3.

Details:  
1.   
2.   
3.

IF APPLICATION WAS PREVIOUSLY REFUSED, WAS IT APPEALED TO AN BORD PLEANALA:-

Yes / No *(please circle)* Appeal Reference No.:

SIGNED:- \_\_\_\_\_ DATE:- \_\_\_\_\_

Note:- Pre-Planning meetings are advisory only it is at the discretion of Laois County Council, as to whether a pre planning meeting will be provided.

**IMPORTANT: Pre- Planning Meetings will not be given without an appropriate map showing the site clearly outlined in red.**

*Please note that the advice given by an officer of the Council during the course of these consultations shall not prejudice the performance by the Planning Authority of any other of its functions under the Planning & Development Acts, 2000 (as amended), or any regulations made under these Acts and cannot be relied upon in the formal planning process or in legal proceedings.*