**Laois County Council**



**PLEASE NOTE THE FOLLOWING INSTRUCTIONS:**

1. BEFORE SIGNING THIS FORM, PLEASE ENSURE THAT YOU HAVE REPLIED FULLY TO THE QUESTIONS ASKED. YOU SHOULD ALSO SATISFY YOURSELF THAT YOU ARE ELIGIBLE UNDER THE REGULATIONS. THE COUNCIL CANNOT UNDERTAKE TO INVESTIGATE THE ELIGIBILITY OF CANDIDATES IN ADVANCE OF THE INTERVIEW/EXAMINATION, AND HENCE PERSONS WHO ARE INELIGIBLE, BUT NEVERTHELESS, ENTER, MAY THUS PUT THEMSELVES TO UNNECESSARY EXPENSE. LAOIS COUNTY COUNCIL WILL NOT BE RESPONSIBLE FOR ANY EXPENSES WHICH MAY BE INCURRED BY THE CANDIDATE IN ATTENDANCE FOR INTERVIEW.
2. All Sections/Questions in this document must be completed in full.

**(Curriculum Vitae (CV) will not be accepted)**

1. Ensure you have answered all questions fully and correctly.
2. Candidates who send their applications by post should allow sufficient time to ensure delivery not later than the latest time for acceptance.
3. Claims that any application form or letter relating to it has been lost or delayed in the post will not be considered unless a Post Office Certificate of Posting is produced in support of such claims.
4. Please notify us of any change of address.
5. Laois County Council may decide, by reason of the number of persons seeking admission to the competition to carry out a short-listing procedure. The number of persons to be invited to interview shall be determined by Laois County Council. Short listing will be based on qualifications, relevant experience, and information submitted on the application form.
6. Please be advised that the interview process may be conducted online. Candidates will be required to scan their photo identification to HR, to confirm identification to the Interview Board members at interview.
7. **Please return by email 1 copy of the application to hr@laoiscoco.ie in PDF format subject line ‘General Operative Ref 24/41’ and 3 copies of the completed and signed form in hard copy format. Copy of qualifications and driving licence must also be submitted with application form. No plastic pockets or curriculum vitae covers on applications please. A staple in the top left corner will suffice. All applicants must fill out in full and submit 3 hardcopies of the application form and return by the deadline. Applications can be posted to reach us by the deadline or hand delivered to reception at Laois County Council.**

**COMHAIRLE CHONTAE LAOISE**



**TABHAIR NA TREORACHA SEO LEANAS AR AIRD, LE DO THOIL:**

1. SULA SÍNÍONN TÚ AN FHOIRM SEO CINNTIGH, LE DO THOIL, GO BHFUIL FREAGRAÍ IOMLÁNA TUGTHA AGAT AR NA CEISTEANNA A IARRTAR ANN. BA CHÓIR A CHINNTIÚ, CHOMH MAITH, GO BHFUIL TÚ INCHÁILITHE FAOI NA RIALACHÁIN. NÍ FÉIDIR LEIS AN GCOMHAIRLE DUL I MBUN FIOSRAITHE FAOI CHÁILITHEACHT IARRATASÓIRÍ ROIMH AN AGALLAMH/SCRÚDÚ, AGUS MAR SIN, D’FHÉADFADH DAOINE NACH BHFUIL INCHÁILITHE ACH A DHÉANANN IARRATAS MAR SIN FÉIN, DUL I GCOSTAS GAN GHÁ. NÍ BHEIDH CHOMHAIRLE CHONTAE LAOISE FREAGRACH MAIDIR LE COSTAS A THABHAÍONN IARRATASÓIR AS FREASTAL AR AGALLAMH.
2. Ní mór gach Cuid/Ceist sa cháipéis seo a fhreagairt go hiomlán.   
   **(Ní ghlacfar le Curriculum Vitae)**
3. Déan cinnte go bhfreagraíonn tú gach ceist go hiomlán agus i gceart.
4. Ba chóir d’iarratasóirí a sheolann a gcuid iarratas ar an bpost a chinntiú go mbeidh dóthain ama chun an t-iarratas a sheachadadh roimh an tráth is déanaí a nglacfar leis.
5. Ní bhreithneofar aon éileamh go ndeachaigh iarratas nó litir a bhaineann leis an bpost amú sa phost nó gur raibh moill air sa phost mura gcuirfear Teastas Postála Oifig Poist ar fáil mar thaca le héileamh den chineál sin.
6. Cuir aon athrú ar do sheoladh poist in iúl dúinn, le do thoil.
7. D’fhéadfadh Comhairle Chontae Laoise cinneadh a dhéanamh, de bharr líon na ndaoine a dhéanann iarratas ar an gcomórtas, córas gearr-liosta a chur i bhfeidhm. Beidh líon na ndaoine a dtabharfar cuireadh chun agallaimh dóibh le socrú ag Comhairle Chontae Laoise. Beidh an gearrliosta bunaithe ar cháilíochtaí, ar thaithí iomchuí agus ar an eolas a thugtar ar an bhfoirm iarratais.
8. Caithfadh me cuir in iúl duit go bhféadfar an próiseas agallaimh a dhéanamh ar líne. Iarrfar ar iarrthóirí a n-aitheantas grianghraf a scanadh chuig HR chun aitheantais a dhearbhú ag tús an agallaimh.
9. Seol isteach cóip amháin trí ríomhphoist mar greamú PDF leis an ábhar “Oibreachais Ghinearálta Ref 24/41” sa líne ábhar, agus 3 chóip comhlánaithe, sínithe i bhformáid cruachóip, le do thoil.

In aice le d’iarratas, seol isteach cóipeanna cáilíochtaí agus ceadúnas tiománaí. Ná cuir clúdaithe plaisteach nó clúdaithe “ Curricilum Vitae” ar d’iarratas- in áit, cuir stapla amháin sa chúinne barr- chlé. Teastaíonn na iarratasaí a theacht chugainn roimh an spriocdháta. Is feidir na iarratasaí a sheoladh isteach, nó a thabhairt ar láimh chuig an bhfáiltiú i Comhairle Contae Laois

LAOIS COUNTY COUNCIL - APPLICATION FORM FOR POST OF

GENERAL OPERATIVE

COMHAIRLE CHONTAE LAOISE - FOIRM IARRATAIS CHUN PHOIST OIBREACHAIS GHINEARÁLTA

**Closing Date for receipt of applications:**

**4.00pm Thursday 31st October 2024**

**Please indicate your preference in order 1, 2 or 3 of which Municipal District you would like to be assigned to:**

*Cuir in iúl do rogha in ord 1, 2 nó 3 cé acu Ceantar Bardasach ar mhaith leat go sannfaí do:*

|  |  |  |
| --- | --- | --- |
| **Municipal District (MD)** | **Do you reside within 25km of the districts for availability for emergency call outs – Yes/No** | **Order of Preference number - 1, 2 or 3** |
| Portlaoise MD |  |  |
| Mountmellick/Borris in Ossory MD |  |  |
| Portarlington/Graigulcullen MD |  |  |

LAOIS COUNTY COUNCIL - APPLICATION FORM

COMHAIRLE CHONTAE LAOISE - FOIRM IARRATAIS

**County Hall,**

**Portlaoise.**

**Co. Laois**

**Fax No. (Faics):**

**057 - 8622313**

**Áras an Chontae**

**Portlaoise**

**Co. Laoise.**

**Telephone (Guthán):**

**057 – 8664000**



**This application form, when completed should be returned to the Human Resources Section, Laois County Council, Áras an Chontae, Portlaoise, not later than:** *Is cóir an fhoirm iarratais seo, arna comhlánú, a chur ar ais chuig an Roinn Acmhainní Daonna, Comhairle Chontae Laoise, Áras an Chontae, Port Laoise, tráth nach déanaí ná:*

**Closing Date: 4.00pm on Thursday 31st October 2024**

**General Operative**

**Appointment:** *Ceapachan*:

**Name in full (Block letters)**

*Ainm iomlán (bloclitreacha)*

**Postal address (Block letters)**

*Seoladh poist (bloclitreacha)*

**Notify any change at once**

**in writing** *Cuir aon athrú in iúl i scríbhinn*

*gan mhoill)*

**Telephone No(s). Home:***Uimhir(reacha)Teileafóin* *Baile*

**Contact:**

Teagmháil

**Email Address**

*Seoladh Ríomhphoist*

**Driving licence (this is an essential requirement)**

*Ceadúnas Tiomána (ní ceanglas riachtanach é seo i gcuid mhór post)*

**Do you possess a full-unendorsed driving licence? Yes/ No**

*An bhfuil ceadúnas iomlán tiomána glan agat?*  *Tá/ Níl* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Do you require a work permit/working authorisation visa? Yes/ No**

*An bhfuil cead oibre/víosa údaraithe oibre ag teastáil uait? Tá/ Níl \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

EDUCATION & TRAINING Oideachas & Oiliúint

**SECOND LEVEL**

(Dara leibhéal)

|  |  |  |
| --- | --- | --- |
| **School or college attended**  *An Scoil nó an Coláiste ar freastalaíodh* | **Period**  *(Tréimhse)* | **Standard Attained (i.e. Junior Cert, Leaving Cert)**  *(An caighdeán a baineadh amach, i.e. Teastas Sóisearach, Árdteistiméireacht)* |
|  |  |  |

***Please list results below:*** *(Liostaigh na torthaí thíos)*

**\*Please note that actual grades should be supplied. Failure to do so may result in your application being deemed ineligible.** \*Bí cinnte go dtabharfar na gráid a fuarthas leis an iarratas seo. D’fhéadfadh d’iarratas a bheith neamhbhailí mura ndéanfar sin

|  |  |  |
| --- | --- | --- |
|  | **LEAVING/JUNIOR CERTIFICATE AS APPROPRIATE**  (Teastas Ardteistiméireachta/Sóisearachs)  **(delete whichever does not apply)**  (Scrios amach cibé nach bhfuil infheidhme) | |
|  | **EXAMINATION NO.** Uimh Scrúdaithe**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **YEAR** Bliain **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
|  | **HIGHER**  Árd | **LOWER**  Bun |
| **ENGLISH** Béarla |  |  |
| **IRISH** Gaeilge |  |  |
| **MATHEMATICS** Matamaitic |  |  |
| **OTHER SUBJECTS** Ábhair Eile |  |  |
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**NB: Copy of your 3rd Level Qualifications should be submitted with application form if held. Third level education is not a requirement for this position.** *Ba chóir cóip de do Cháilíochtaí 3ú Leibhéal a chur isteach leis an bhfoirm iarratais má tá tú i seilbh. Níl oideachas tríú leibhéal riachtanach don phost seo.*

ACADEMIC, PROFESSIONAL OR TECHNICAL QUALIFICATIONS (if any)

Cáilíochtaí Acadúla nó Teicniúla Acadúla

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree, Diplomas (full title) etc.,**  Céim, Dioplómaí (teideal iomlán) &rl | **Grade obtained (e.g. Pass; 2.2; 2.1; 1; etc.)**  **Please give results for each subject taken in final exam.**  Grád a fuarthas (m.sh. Pas; 2.2; 2.1; 1; &rl)  Cuir isteach torthaí gach ábhar a déanadh sa scrúdú deiridh | **University, College or Examining Authority.**  Ollscoil, Coláiste nó Údarás Scrúdaithe | **Year in which Degree/Qualification was obtained.**  Bliain a fuarthas an Chéim/Cháilíocht |
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**Training courses undertaken (either in-house or privately):** Cúrsaí Traenála a rinneadh (in-tí nó go príobháideach)

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Course & Duration**  Teideal an Chúrsa agus fad | **Type (e.g. Construction Skills Certification Scheme (CSCS) or other**  Cineál (Scéim Deimhnithe Scileanna Foirgníochta (CSCS) nó eile | **Year**  Bliain | **Course Provider**  Soláthróir an Chúrsa |
|  |  |  |  |
|  |  |  |  |
| **Name of Course & Duration**  Teideal an Chúrsa agus fad | **Type (e.g. Construction Skills Certification Scheme (CSCS) or other**  Cineál (Scéim Deimhnithe Scileanna Foirgníochta (CSCS) nó eile | **Year**  Bliain | **Course Provider**  Soláthróir an Chúrsa |
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**Membership of Professional Institutions (if any):**

*Ballraíocht in Institiúidí Gairmiúla*

EMPLOYMENT RECORD (TAIFEAD FOSTAÍOCHTA)

|  |  |
| --- | --- |
| **Name of Professional Institution**  *Ainm na hInstitiúide Gairmiúil* | |
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**Give below, in date order (starting with your current employer), full particulars of all employment (and also any periods of unemployment) between the date of leaving school or college and the present date. No period between these dates should be unaccounted for.**

*Liostaigh thíos, in ord dátaí (ag tosú le d’fhostóir reatha) sonraí iomlána gach fostaíocht (agus aon tréimhsí dífhostaíochta, chomh maith) ón dáta ar fhág tú scoil nó coláiste go dtí an lá inniu. Níor chóir aon tréimhse idir na dátaí sin a fhágáil ar lár.*

**Remember you may be shortlisted based on the information you supply in the application form. Candidates are advised not to submit a Curriculum Vita. Anything you write may be discussed in more depth, should you be called to interview.**

*Cuimhnigh, bunaithe ar an eolas a thugann tú ar an bhfoirm iarratais, go bhfeadfaí tú a chur ar ghearrliosta. Moltar d’iarratasóirí gan Curriculum Vitae a sheoladh isteach. Má ghlaoitear ort chun agallaimh d’fhéadfaí rud ar bith a scríobhann tú a phlé níos mine.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employer:** *Fostóir* |  | | | |
| **Address:**  *Seoladh* |  | | | |
| **Nature of Business:**  *Coneál Gnó* |  | | | |
| **Job Title:** *Teideal an Phoist* |  | | **Grade (if applicable)** *Grád* |  |
| **Permanent, Temporary or Acting:**  *Buan nó sealadach* |  | | **Part time or Full Time:**  *páirtaimseartha nó lánaimseartha* |  |
| **Dates:**  *Dátaí* | **From** ó | **To** *chuig* | **Duration in months:**  *Ré i míonna* |  |
|  |  |
| **Description of main duties and responsibilities** *(cur síos ar phríomhdhualgais agus freagrachtaí)* | | | | |
| **Reason for leaving (***chúis le fágáil***):** | | | | |

***(*Employment continued)** (Fostaíocht ar lean)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employer:** *Fostóir* |  | | | |
| **Address:**  *Seoladh* |  | | | |
| **Nature of Business:**  *Coneál Gnó* |  | | | |
| **Job Title:** *Teideal an Phoist* |  | | **Grade (if applicable)** *Grád* |  |
| **Permanent, Temporary or Acting:**  *Buan nó sealadach* |  | | **Part time or Full Time:**  *páirtaimseartha nó lánaimseartha* |  |
| **Dates:**  *Dátaí* | **From** ó | **To** *chuig* | **Duration in months:**  *Ré i míonna* |  |
|  |  |
| **Description of main duties and responsibilities** *(cur síos ar phríomhdhualgais agus freagrachtaí)* | | | | |
| **Reason for leaving (***chúis le fágáil***):** | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employer:** *Fostóir* |  | | | |
| **Address:**  *Seoladh* |  | | | |
| **Nature of Business:**  *Coneál Gnó* |  | | | |
| **Job Title:** *Teideal an Phoist* |  | | **Grade (if applicable):** *Grád* |  |
| **Permanent, Temporary or Acting:**  *Buan nó sealadach* |  | | **Part time or Full Time:**  *páirtaimseartha nó lánaimseartha* |  |
| **Dates:**  *Dátaí* | **From** ó | **To** *chuig* | **Duration in months:**  *Ré i míonna* |  |
|  |  |
| **Description of main duties and responsibilities** *(cur síos ar phríomhdhualgais agus freagrachtaí)* | | | | |
| **Reason for leaving (***chúis le fágáil***):** | | | | |

***(*Employment continued)** (Fostaíocht ar lean)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employer:** *Fostóir* |  | | | |
| **Address:**  *Seoladh* |  | | | |
| **Nature of Business:**  *Coneál Gnó* |  | | | |
| **Job Title:** *Teideal an Phoist* |  | | **Grade (if applicable)** *Grád* |  |
| **Permanent, Temporary or Acting:**  *Buan nó sealadach* |  | | **Part time or Full Time:**  *páirtaimseartha nó lánaimseartha* |  |
| **Dates:**  *Dátaí* | **From** ó | **To** *chuig* | **Duration in months:**  *Ré i míonna* |  |
|  |  |
| **Description of main duties and responsibilities** *(cur síos ar phríomhdhualgais agus freagrachtaí)* | | | | |
| **Reason for leaving (***chúis le fágáil***):** | | | | |

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| --- | --- | --- | --- | --- |
| **Employer:** *Fostóir* |  | | | |
| **Address:**  *Seoladh* |  | | | |
| **Nature of Business:**  *Coneál Gnó* |  | | | |
| **Job Title:** *Teideal an Phoist* |  | | **Grade (if applicable)** *Grád* |  |
| **Permanent, Temporary or Acting:**  *Buan nó sealadach* |  | | **Part time or Full Time:**  *páirtaimseartha nó lánaimseartha* |  |
| **Dates:**  *Dátaí* | **From** ó | **To** *chuig* | **Duration in months:**  *Ré i míonna* |  |
|  |  |
| **Description of main duties and responsibilities** *(cur síos ar phríomhdhualgais agus freagrachtaí)* | | | | |
| **Reason for leaving (***chúis le fágáil***):** | | | | |

SUPPLEMENTARY INFORMATION (Faisnéis Bhreise)

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| 1. **Experience of Road Maintenance Work** *(Taithí ar Obair Chothabhála Bóithre)* |
| **You should include the following: (a) Types of Road Maintenance (e.g. Drainage, road repairs, minor construction work, pipe laying, fencing, etc that you have worked on and (b) duration and dates you worked on these.**  *Ba cheart duit na nithe seo a leanas a chur san áireamh: (a) Cineálacha Cothabhála Bóithre (draenáil, deisiú bóithre, mionobair thógála, leagan píopaí, fálú, srl ar oibrigh tú orthu agus (b) fad agus dátaí ar oibrigh tú orthu.* |
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| 1. **Experience of General Maintenance and Construction Work** *(Taithí ar Obair Chothabhála Ginearálta agus Tógála)* |
| **You should include the following: (a) labouring, ground works, concrete works, landscaping, street cleaning, grass cutting, etc and (b) duration and dates you worked on these.**  *Ba cheart duit na nithe seo a leanas a chur san áireamh: (a) Cineálacha Cothabhála Bóithre (saothrú, oibreacha talún, oibreacha coincréite, tírdhreachtú, glanadh sráideanna, gearradh féir, srl agus (b) fad agus dátaí ar oibrigh tú orthu.* |
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| 1. **Experience of Skilled Construction Work** *(Taithí ar Obair Foirgníochta Oilte)* |
| **You should include the following: (a) block laying, plastering, carpentry etc. and (b) duration and dates you worked on these.**  *Ba cheart duit na nithe seo a leanas a chur san áireamh: (a) Leagan bloc, plástráil, siúinéireacht etc. agus (b) fad agus dátaí ar oibrigh tú orthu.* |
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| 1. **Experience of Driving** *(Taithí Tiomána)* |
| **You should include the following: (a) list all categories of driving licence held and (b) all vehicle driving experience and (c) duration and dates of driving experience.**  *Ba cheart duit na nithe seo a leanas a chur san áireamh: (a) Liostaigh gach catagóir de cheadúnas tiomána atá i seilbh agus (b gach taithí tiomána feithicle agus (c) ) fad agus dátaí taithí tiomána.* |
| ***Please include copy of current licence with this application.*** |

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| 1. **Experience of Operating Machinery, Tools & Equipment (e.g. teleporters, cherry pickers, excavators, tractors, chainsaw, lawn mowers, strimmers, operation of temporary traffic management (CSCS signing, lighting, guarding), etc**. *(Taithí ar Innealra, Uirlisí & Trealamh Oibriúcháin - teleporters, bainteoirí silíní, tochaltóirí, tarracóirí, sábh slabhrach, lomairí faiche, stríocóirí, oibriú bainistíochta tráchta sealadach (síniú CSCS, soilsiú, cumhdach)* |
| **You should include the following: (a) Types of Machinery, tools and equipment used in previous employment and (b) duration and dates you worked on these.**  *Ba cheart duit na nithe seo a leanas a chur san áireamh: (a) Cineálacha Innealra, uirlisí agus trealaimh a úsáideadh i bhfostaíocht roimhe seo agus (b) fad agus dátaí ar oibrigh tú orthu.*  *Please ensure that all qualifications for operating machinery, tools and equipment are included in Education & Training Secion.* |
|  |

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| 1. **Experience of Health & Safety** *(Taithí ar Shláinte agus Sábháilteacht)* |
| **You should include any duties performed that comply with Health & Safety requirements. You should include use of PPE (personal protective equipment), complying with safety rules on sites/roads, completing Health &Safety documents SSWP (Safe System work plans), traffic management plans, vehicle inspection sheets etc.**  **Please ensure any qualifications for operating machinery, tools or equipment are included in**  **Section B: “Education and Training”**  *Ba chóir duit aon dualgais a dhéantar a chomhlíonann ceanglais Sláinte & Sábháilteachta a chur san áireamh. Ba cheart duit úsáid TCP (trealamh cosanta pearsanta), cloí le rialacha sábháilteachta ar láithreáin/bóithre, doiciméid Sláinte & Sábháilteachta a chomhlánú SSWP (pleananna oibre Córais Sábháilte), pleananna bainistíochta tráchta, bileoga iniúchta feithiclí srl.*  *Cinntigh le do thoil go bhfuil aon cháilíochtaí maidir le hinnealra, uirlisí nó trealamh a oibriú san áireamh ann*  *Roinn B: “Oideachas agus Oiliúint”* |
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| 1. **Experience of dealing with the public in the course or your work**   *(Taithí ar Dhéileáil leis an bPobal sa chúrsa nó i do chuid oibre)* |
| **This should include dealing with public queries when working in a public situation or place, etc. Please provide one example (from current or most relevant year).** *Ba cheart go n-áireodh sé seo déileáil le fiosruithe ón bpobal agus iad ag obair i suíomh poiblí nó in áit phoiblí, etc. Tabhair sampla amháin le do thoil (ón mbliain reatha nó ón mbliain is ábhartha).* |
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| 1. **Experience of working as part of a team** *(Taithí ar oibriú mar chuid d’fhoireann)* |
| **Please provide one example (from current or most recent employment)**  *Tabhair sampla amháin le do thoil (ón bhfostaíocht reatha nó is déanaí)* |
|  |

**ACHIEVEMENTS /SUPPORTING INFORMATION** *(Éachtaí/Eolas Tacaíochta)*

Please outline any particular achievements or supporting information you consider relevant to your application:

*Tabhair breac-chuntas le do thoil ar aon éachtaí ar leith nó faisnéis tacaíochta a mheasann tú a bhaineann le d’iarratas:*

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**Any additional information you wish to give in support of your application**

*Aon fhaisnéis bhreise is mian leat a thabhairt mar thaca le d’iarratas*

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REFEREES Moltóirí

**Please give below the name and address of your present or most recent employer, or a responsible person, to whom you are not related, whom we can contact for a reference. No approach will be made to either referee without your prior permission.**

*Tabhair thíos, le do thoil, ainm agus seoladh d’fhostóra reatha nó an fostóir is déanaí a bhí agat, nó duine freagrach, nach bhfuil gaolta leat, a mbeimid in ann dul i dteagmháil leis/léi i gcomhair litir thagartha. Ní rachfar i dteagmháil le haon mholtóir gan do cead uait roimh ré.*

|  |  |
| --- | --- |
| **Name:**  Ainm: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Occupation:**  Slí Bheatha  **Address:**  Seoladh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Tel No:**  **Uimh. Teileafóin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Name:**  Ainm: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Occupation:**  Slí Bheatha  **Address:**  Seoladh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Tel No:**  **Uimh. Teileafóin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Do you have any objection to Laois County Council contacting your past/or present employers?**

***An bhfuil tú sásta go rachadh Comhairle Chontae Laoise i dteagmháil le hiarfhostóirí nó fostóirí reatha de do chuid*?**

**Yes/ No**

***Tá/Níl:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**If appointed, what is the earliest date you can take up duty?**

*Dá gceapfaí tú, cad é an dáta is luaithe a bhféadfá dul i mbun dualgais?*

**Name the post, if any, you hold at present and state whether it is permanent or temporary?**

*Cén post (más ann) atá anois agat? An post páirtaimseartha nó lánaimseartha é?*

\_\_\_\_\_\_ \_\_­­ \_\_\_

**Have you ever accepted voluntry redundancy/early retirement from the local authority or other Public Service Organisation by which you were employed?**

**Yes / No** Tá/ Níl \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_

If yes, please give details:

\_\_\_\_\_\_ \_\_­­ \_\_\_

**I, THE UNDERSIGNED, HEREBY DECLARE, ALL THE FOREGOING PARTICULARS TO BE TRUE**

*Dearbhaímse leis so, a bhfuil m’ainm leis seo thíos, go bhfuil na sonraí go léir atá tugtha ar an bhfoirm seo fíor.*

**SIGNATURE OF APPLICANT** *Síniú an Iarratasóra*

**DATE**  Dáta:

###### Laois County Council is an equal opportunities employer

*Is Fostóir comhdheise é Comhairle Chontae Laoise*

**The information supplied in this form is held on the understanding of confidence subject to the requirements of the Freedom of Information Act 1997 or other legal requirements.**

*Tá an fhaisnéis a sholáthraítear ar an bhfoirm seo á coinneáil ar thuiscint rúndachta faoi réir cheanglas an Achta um Shaoráil Faisnéise, 1997 nó aon cheanglas dlí eile.*

**NB: MISREPRESENTATION OF, OR FAILURE TO DECLARE, ANY MATERIAL FACT WILL INVALIDATE YOUR APPLICATION AND ANY JOB OFFER MADE AS A RESULT OF SAME.**

NB: Má thugtar mífhaisnéis, nó má theiptear aon phointe fírice a bhaineann le d’iarratas a thabhairt, ní bheidh d’iarratas ná aon tairiscint poist mar thoradh air bailí.

**Storage period**

Your application will be retained for one year from the date a panel for this position is formed.  In exceptional circumstances panels can be extended for an additional year and your personal data will be kept until the extension has expired (usually a further one year, rarely two years).    You will be notified if the panel has been extended after one year and the new expiry date of the panel.  Applications which are unsuccessful at interview stage will be retained for one year.  Applications that are not progressed to interview stage will be destroyed post competition. If you do not furnish the personal data requested, Laois County Council will not be able to progress your application form for the competition for which you are applying.

Laois County Council’s Privacy Statement can be assessed at: <https://laois.ie/privacy-statement/>

* **\*\*\*Applications should be submitted in hardcopy and by email and will be acknowledged by email upon closing of deadline \*\*\***