

COMHAIRLE CHONTAE LAOISE



LAOIS COUNTY COUNCIL

**COMMUNITY INVOLVEMENT SCHEME
in
ROADWORKS PROJECTS**

DETAILS

and

APPLICATION FORM

COMMUNITY INVOLVEMENT IN ROADWORKS SCHEME

1. Objective

Laois County Council wishes to secure improvements to county roads in Laois and has adopted this scheme for achieving its objective through the support of local communities.

2. Statement of Intent

Laois County Council supports the participation of local communities in co-operative projects with the council. Within the level of available resources, a favourable response will be forthcoming to local groups who approach the council with a view to co-operating with the local authority in roadworks maintenance schemes.

3. General Provisions

Works to the metalled part of the road will be executed by Laois County Council only, and local communities will be expected to participate in the following ways:

- (i) Where the local community contribution is monetary only, a minimum contribution rate of 15% will apply;
- (ii) Where the local community contribution is works only, a minimum contribution rate will be 30%;
- (iii) Where the local community contribution is a combination of monetary and works, then the local authority may set a minimum rate on a pro rata basis (between 15% and 30%)
- (iv) Compliance by the participants with the following requirements:
 - (a) Hedge/tree cutting to be completed along the length of road involved to prevent undue shading of the improved road and for the safety of pedestrians and vehicles.
 - (b) Piped drainage to be provided under gateways to protect the road.
 - (c) The landowners' obligations under the Roads Act 1993 to prevent water, soil or other materials escaping onto the road must be complied with.
 - (d) The landowners' obligations to allow water to drain off the road must be complied with.

- (e) Overhanging trees must allow for a minimum clear height of 5 metres above the road surface to facilitate the operation of paving machines and to comply with traffic safety requirements.
- (f) If part of the works involves transferring land to public use, it must be dedicated free of charge and the landowner will be responsible for removing/replacing any fences.
- (g) Work will be carried out under the general supervision of the Area Engineer.
- (h) Participants undertake to report at once any accident or claim to the council who will have sole control over the handling or settlement of such claim.
- (i) Participants in the scheme are to carry out the work themselves and no work is to be sub-contracted.
- (i) Where participants propose to use vehicles or mechanically propelled plant they must produce evidence to the council of motor insurance which must incorporate an indemnity to Laois County Council.
- (j) The council has the sole right to adjudicate whether the works have been carried out in a satisfactory manner prior to the council contributing to the project.

4. Local arrangements

Each group should appoint a person to liaise with the council on behalf of the group. The council will nominate a member of staff to supervise, advise and direct where required. The group shall supply a list of participants to the council.

5. Indemnity

Groups are advised that where participants carry out work under this scheme, with the consent of and in accordance with the requirements of the local authority, they will be indemnified in accordance with section 13(b) of the Roads Act, 1993.

6. Prioritisation

Applications will be dealt with on a merit basis within the overall roads programme due regard being had to the level of resources which the council is able to apply to the scheme.

7. General

The total cost of the works will be estimated for suitable projects and the group's liaison person advised in writing. The liaison person must submit the local contribution within 1 month of the council's written notification of acceptance for

inclusion in the scheme. If the local contribution is not received within one month, projects will lapse for the current year but may be pursued in any subsequent year in which the scheme operates.

The council may prioritise the roads which would be eligible under the 2024/2025 CIS and apply to the department for funding.

The legislative provisions for members of community carrying out works under the Community Involvement Scheme are outlined under Section 13(6) of the Roads Act, 1993.

DECLARATION

We understand that once the works have been accepted as satisfactory by the council, then the council will accept responsibility for the works.

We have read the scheme details as supplied to us and are agreeable to abide by same.

The scheme organiser must lodge the local contribution with the council before any works commence. It is a matter for the members of the scheme to decide how much each will contribute.

SIGNATURES:

NAME

ADDRESS

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

WORKS LOCATION: _____

PLEASE SUBMIT MAP OF ROAD SHOWING START AND END POINT

FORM OF APPLICATION

We, the undersigned, being members of a local community in County Laois, hereby apply to Laois County Council for participation in the Community Involvement Scheme.

We hereby appoint and delegate full power to:

Name: _____

Address: _____

Email: _____

Telephone No: _____

to act for us in all correspondence and other business arising out of this application and we and each of us agree to be bound by our nominee's correspondence and acts.

We agree to carry out the works required of us under the control and supervision of the council. We understand that the council have no responsibility in relation to claims arising from any works carried out by us outside the control and supervision or in a manner unsatisfactory to the council.

We undertake to be bound by the scheme's exclusion of claims made for loss, injury or damage to individual persons who are part of the group, employees of persons who are part of the group or family members of persons who are part of the group.