



Laois County Council

Registration of Planning Complaint



Please note:

Before you complete this form carefully consider the notes no. 1-8 overleaf. It is important that as much information as possible is given so that a proper assessment of the complaint may be made. Any additional relevant information should be included on the reverse of this form

(TO BE COMPLETED IN BLOCK CAPITALS)

**Location of development:
& /or Co-ordinates)**

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Eircode of development:

Details of nature and extent of development:

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Name and address of owner/occupier of property:

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Name and address of developer (if known):

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How long has the development been in existence:

Date of commencement of development/use (if known):

Has planning permission been obtained or applied for: YES NO

If court proceedings are necessary, are you willing to swear an affidavit/statement/give evidence in court on behalf of the Council: YES NO

Planning Reference No. (if known)

Important Notes:

1. All questions **must** be answered in full.
2. The form **must** be signed and the name and address of the complainant given, otherwise the complaint will **NOT** be investigated.
3. Please **clearly** indicate the location of the development in question. It would be helpful if a site location map identifying the site could be submitted. If the site of an alleged unauthorised development cannot be located, the complaint will not be investigated.

