



Laois County Council

In partnership with

Laois Public Participation Network

and our long-term Corporate Sponsor

People First Credit Union

Community & Voluntary Awards 2024

Nomination Form

Junior Volunteer of the Year

This form recognises the outstanding contribution that an individual under the age of 18, has made to their local community. Every community has individuals who are boundless in their energy and determination to get things done – so nominate your Junior Volunteer of the Year who encourage, support, lead and inspire others in your community.

Only one nomination permitted per person



.B. Before completing this form, please read the accompanying terms & conditions and judging criteria

TERMS & CONDITIONS:

1. To ensure judging is fair and impartial, Judges will be selected from outside of County Laois.
2. Please ensure the person being nominated and their parent / legal guardian is aware and consented to the nomination.
3. Previous Junior Volunteer award winners cannot be nominated in any subsequent year.
4. Laois County Council reserve the right to contact the nominated persons parent/guardian, in order to confirm afore mentioned Consent was forthcoming.
5. It is very important that as much information as possible is given on this Nomination Form. This will ensure Judges have a good understanding of the work of the Nominee.
6. Please submit a minimum of **two good quality digital photographs** to accompany the application form. Photographs should be of good quality and may be used for publication.
7. The below consent agreement from Nominee and the Consent of the Nominees Parent/Guardian, is essential and should be submitted with the nomination form, otherwise, the nomination will be deemed invalid.
8. Nominated Junior Volunteers will receive an allocation of two tickets only for the awards night, with the nominator receiving one ticket.

CONSENT AGREEMENT:

Please tick **ALL** to consent:

I hereby confirm that I have obtained the **Consent** of the **Nominee** Junior Volunteer and the Consent of the **Nominees Parent / Legal Guardian**, in order to furnish this application and to share their personal data with Laois County Council for this purpose.

I confirm I have the **Consent** of the **Nominee** and the Consent of the **Nominees Parent / Legal Guardian** for Laois County Council to use photographs in advertisements and publications about the Awards Ceremony, be posted on Social Media sites, be used in the Ceremony production and be included in Council publications, to include but not limited to the Annual Report, Council Newsletter and Management Reports.

I am the authorised Parent / Legal Guardian of the nominated person and confirm that I give my consent as outlined above.

Name of Nominee: _____

Name: of Parent/Legal Guardian _____

Relationship to Junior Volunteer Award Nominee: _____

Signature: _____

Date: _____

JUDGING CRITERIA

<p>1. Outstanding Contribution of the Junior Volunteer to their local Community.</p>	<p>a) Level of participation of the local community in groups / support for projects/ activities by local community as a result of this person.</p>
<p>2. Impact of their activities on the local community</p>	<p>b) Positive impact on local community/local area.</p>
<p>3. Impact of their activities on the wider community</p>	<p>c) Positive impact on wider community, at county, regional or national level.</p>

Completed application should be marked

“Junior Volunteer of the Year Award Nomination”

and returned by email to awards@laoiscoco.ie

or posted to

“Junior Volunteer of the Year Award Nomination”

Community & Voluntary Awards 2024,

Community Section,

Laois County Council,

Áras an Chontae, Portlaoise,

Co Laois.



Closing Date is by 4 pm, 26th of July 2024

For further assistance and queries, please contact: (057) 8664236



or e-mail: awards@laoiscoco.ie

Nomination Form

I wish to nominate the following person for a Junior Volunteer of the Year Award:

Name of the person being nominated	
Address	
Names of Parent/Guardian	
Parent/Guardians Phone No. (daytime contact)	
Parent/Guardians Mobile number	
Parent/Guardian Email address for contact	

Details of person or group making the nomination:

Your Name (individual/group)	
Your Address	
Phone No. (daytime contact)	
Mobile Number	
Email address for contact	

Is the person you have nominated, a Member of a Community/Voluntary group/Organisation in Laois?

Yes No Don't know

If yes, please name the group/organisation _____

Please highlight your Nominee's current/recent contribution to their local community:

Please highlight your Nominee's current/recent contribution to their local community:

A large, empty rounded rectangular box with a thin black border, intended for writing a nomination letter.

Please outline the reasons why you wish to nominate this person for the Junior Volunteer of the Year Award:

A second large, empty rounded rectangular box with a thin black border, intended for writing the reasons for nomination.

How do you think your Nominee has made an outstanding/positive contribution to their local community?

**You can use a separate sheet to set this out if necessary*

- By completing and submitting this form, I hereby confirm that I have read and understand the terms and conditions and data protection requirements.
- In addition to the aforementioned, I hereby confirm that I have the Consent of the Nominee and their parent / legal guardian in order to share their personal data, relevant for the administration of Laois Community and Voluntary Awards, 2024.

SIGNED: _____

DATE: _____

Nominator (Signature)

Community and Voluntary awards privacy statement / data protection statement can be found by clicking the below links.

[Community and Voluntary Awards privacy statement](#)

Data Protection

In accordance with the General Data Protection Regulations 2018, the definition of personal data is – ‘personal data’ means any information relating to an identified or identifiable natural person (‘data subject’); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Laois County Council creates, collects and processes a significant amount of personal data in various multiple formats on a daily basis. Laois County Council’s commitment is that the personal data you may be required to supply to us is:

- Obtained lawfully, fairly and in a transparent manner
- Obtained for only the purposes of the Laois Community & Voluntary Awards 2024
- Adequate, relevant and limited to what is necessary for purpose for which it was obtained. Data will be used for administration of Laois Community and Voluntary Awards 2024 as outline above and for financial purposes. Necessary information will be shared with the Accounts Payable Section of Laois County Council for the purposes of grant payments. Data will be used for audit purposes.
- Data will be recorded, stored accurately and securely and where necessary kept up to date.
- Data will be kept securely in the Community Development Section of Laois County Council for a period of 6 years after completion of the project, after such time it will be destroyed.
- Legal basis – Local Government Reform Act, 2014.

Your Data Protection Rights

<https://laois.ie/privacy-statement/>

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data, and check its accuracy. In addition, if the data held by us is found to be inaccurate you have the right to change, remove, block, or object to the use of, personal data held by Laois County Council. In certain circumstances blocking access to data may delay or remove access to a service where the data is required by law or for essential purposes related to delivery of a service to you. Please note that to help protect your privacy; we take steps to verify your identity before granting access to personal data.

To exercise these rights, you should take the following steps:

Forward your completed request to the Data Protection Officer at the following address:

Data Protection Officer,

Laois County Council,

Áras an Chontae,

Portlaoise,

Co. Laois.

R32EHP9

Or by email to: dataprotection@laoiscoco.ie