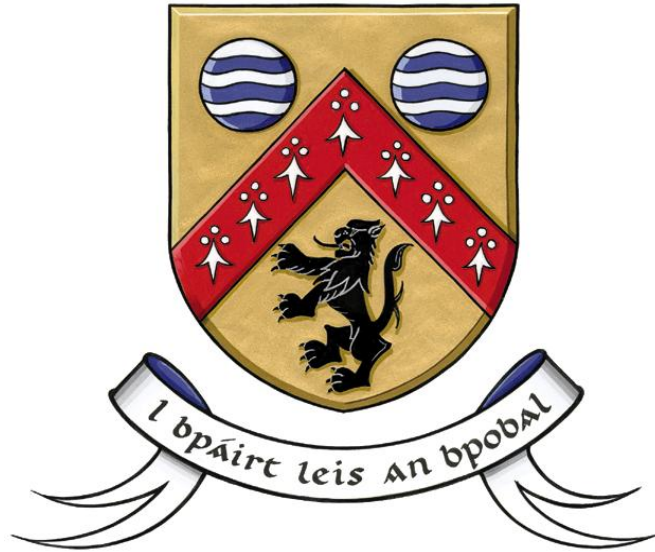


COMHAIRLE CHONTAE LAOISE
LAOIS COUNTY COUNCIL



PORTLAOISE CASUAL TRADING BYE-
LAWS, 2019

LAOIS COUNTY COUNCIL

PORTLAOISE CASUAL TRADING BYE-LAWS (DRAFT)

Laois County Council in exercise of its powers under Section 6 of the Casual Trading Act, 1995 hereby make the following Bye-Laws in relation to the control, designation, regulation, supervision and administration of Casual Trading in the administrative area of Portlaoise.

- 1) These Bye-Laws may be cited as the Portlaoise Casual Trading Bye-Laws 2019.**
- 2) These Bye-Laws come into effect _____**

DEFINITIONS

1. In these Bye Laws, the following definitions shall apply:-

“The Act” means the Casual Trading Act, 1995

“The Council” means the Laois County Council.

“Authorised Officer” means any person appointed by Laois County Council under Section 10 of the Casual Trading Act 1995 and Section 19 of the Local Government Act 2001.

“Casual Trader” means any person or his nominated agent, authorised to carry out casual trading pursuant to the Casual Trading Act, 1995 and these Bye-Laws.

“Casual Trading Licence” means licence granted under Section 4 of The Casual Trading Act, 1995 by the Council.

“Casual Trading Area” means the land standing designated in these Bye-Laws made under Section 6 of the Act as an area where casual trading may be carried on.

“Casual Trading” has the meaning assigned to it in Section 2 of the Act.

“Performance” means to engage in any type of performance or exhibition in a public place with the reasonable expectation or opportunity of receiving donations including the playing of musical instruments, singing, reciting, dancing, acting, pantomiming, puppeteering, juggling–human statues, balloon modelling, street theatre and any other type of performance or exhibition not specifically listed but which would be similar in character, and the words Performance and to

Perform shall be construed accordingly and shall not include the Excluded Activities.

“Sell, Selling or Sale” includes agreeing to offer, to sell or displaying for sale or inviting an offer to buy.

“Stall” shall in addition to its ordinary meaning, include any wheeled or moveable stall or box, barrow, cart, caravan or other vehicle or booth or other stand or conveyance used for casual trading.

“Trading Bay or Space” means each area designated and specified in a licence issued by Laois County Council for the purpose of trading or event trading.

“Vehicle” means and includes every means of conveyance, whether mechanically propelled or not, of persons, market produce or any goods or articles.

DESIGNATION OF LAND AS CASUAL TRADING AREA

2. Casual Trading shall only be carried on at the locations designated for the purpose in these Bye-Laws or at a specified event or events at such other location or locations as may be approved by Laois County Council in a licence issued pursuant to Section 4(1)(a)(iii) of the Act.

TRADING HOURS

3. Casual trading shall only take place at the times and days specified in the licence and shall be between the hours of 8.00am and 15.00pm each Friday or on any other days and times with prior approval of Roads Department, Laois County Council.

EVENT TRADING

4. Where event trading has not already been regularised through other application processes, e.g. Use of Public Open Space Application, the following shall apply:
 - (a) The Council reserves the right to award trading licences to traders for special events, festivals and fairs.
 - (b) Applications for event licences shall be made not less than 15 working days in advance of the date on which trading is to take place.
 - (c) The Council reserves the right to allow trading to take place outside the hours specified in Section 3 for certain events.
 - (d) Trading shall be carried out in accordance with specific conditions attached to the event licence and all conditions of such licence shall be

- strictly adhered to by the licensee.
- (e) Only goods approved by the Council shall be sold by the licensee at these events.

EXEMPTIONS

5. Pursuant to Section 2(4) of the Act, casual trading does not include
1. the sale of cabbage plants
 2. the selling of printed matter or pious or religious objects at or In the immediate vicinity of a church or place of worship on days on which service or other religious ceremonies take place therein
 3. Selling to a person at the place where he resides or carries on business
 4. Selling in respect of which it is shown by the seller
 - (i) That any profits there from are used for charitable purposes or for other purposes from which no profit is derived and
 - (ii) That no remuneration, emolument, gain or profit will accrue to the seller or his servants or agents there from.
 5. Selling during the period 1st May to 30th September in any year, by-
 1. The grower (within the meaning assigned to that expression by the Casual Trading Act 1995 (Section 2(3) Regulations 2004, or
 2. Subject to the condition specified in relation to this paragraph by those Regulations being satisfied, a servant or agent of the grower, of one or more of the following fruits and vegetables, namely -
 - (i). Strawberries, raspberries, blueberries, gooseberries, blackberries, logan berries, tay berries, currants
 - (ii). Potatoes having loose skins and which have been harvested prior to maturity.

ALTERNATIVE TRADING PLACES

6. An existing licence for a trading place may be suspended by Executive Order to facilitate Public Realm Developments, construction/development/maintenance of a roadway, footpath or other infrastructure or adjoining sites or for other operational reasons. As appropriate, alternative trading places may be assigned by the Council to existing licence holders following consultation, subject to availability for the duration of the works.
7. Public Realm Developments – The Council reserves the right to make alterations to designated Casual Trading areas that may be required as a result of new Public Realm development in town centre, in consultation with existing traders.

LICENCING REQUIREMENTS

8. A person shall not engage in Casual Trading unless he/she is or is a servant or agent acting for such a person who holds a Casual Trading Licence that is for the time being in force and the Casual Trading is in accordance with the licence. A person engaged in Casual Trading in the Casual Trading Area:
- (a) shall only engage in Casual Trading at the Casual Trading Bay specified in the Casual Trading Licence granted by the Council and numbered on map schedule, attached to these Bye-Laws.
 - (b) shall only trade in the goods as specified in the Casual Trading Licence and the determination of the specified goods to be sold and the combination and diversity of goods sold in a Casual Trading Area will be made by the Chief Executive or his nominee at the time of the granting of the individual licences..
 - (c) shall not deposit, cause or permit any goods, produce or articles to be deposited on any land except inside the Casual Trading Bay specified in the Casual Trading Licence.
 - (d) shall not obstruct or cause to be obstructed the free passage through the Casual Trading area or any of the immediate approaches thereto.
 - (e) shall not obstruct or cause to be obstructed the entrance to any premises in the vicinity of the Casual Trading area.
 - (f) shall not obstruct or impede or assist a person to obstruct or impede the Council or its servants or agents in the carrying out of any works of maintenance in any part of the Casual Trading Area.
 - (g) shall not allow:-
 - i. any fish to be trimmed, gutted or cleaned at or about the stall, or
 - ii. any fowl, or feathered game to be plucked at or about the stall, or
 - (h) shall leave the Casual Trading area in a clean, safe and in the same manner as before trading took place.
 - (i) shall only sell items permitted for sale as per Sixth Schedule.
 - (j) Shall not obstruct municipal utility infrastructure such as fire hydrants.

9. A person carrying on Casual Trading in the Casual Trading Area shall display by a notice in the prescribed form the number of the Casual Trading Licence at the Casual Trading Bay specified in the Casual Trading Licence.
 - a) The notice displayed pursuant to these Bye-Laws shall be painted or inscribed or printed and affixed on a durable material, and
 - b) shall be so displayed in a conspicuous position at the Casual Trading Bay specified in the Casual Trading Licence as to be clearly visible and easily legible to members of the public at such place.
 - c) Form No. 1 set out in Third Schedule to these Bye-Laws shall be the prescribed form of the notice required to be displayed under this Bye-Law.
 - d) Form No. 2 set out in Fourth Schedule to these Bye-Laws shall be the prescribed form of the notice required to be displayed under this Bye-Law for Casual Trading at an event.
10. A Casual Trading Licence shall only be used by the person to whom the licence was issued or by such agent of such person as agreed in writing by the Council.

FOOD HYGIENE REGULATIONS

11. Food, prepared or unprepared shall not be displayed stored or kept in any other manner except and in accordance with The Food Hygiene Regulations for the time being in force or any further regulations that may be made in that regard.
12. Smoking will be prohibited in Bye-Law areas where food is being prepared or sold.

PARKING RESTRICTIONS WITHIN THE CASUAL TRADING AREA

13.
 - a) Without prior approval of the Council, a person shall not park a vehicle in the Casual Trading Area during allocated trading hours.
 - b) A licensed trader shall not park a vehicle in the Casual Trading Area during trading hours unless such vehicle is for the time being in use for the purpose of casual trading and is wholly parked within the area of the casual trading space specified in the Casual Trading Licence.

- c) A licensed trader shall remove such vehicle from the Casual Trading space specified in the Casual Trading area on each day upon which casual trading is permitted by the Casual Trading Licence not later than 30 minutes after the expiration of trading hours.
- d) A licensed trader shall not park a vehicle earlier than one hour from the commencement of trading hours in the Casual Trading Area for the purpose of unloading goods or produce therefrom onto the Casual Trading Space specified in the Casual Trading Licence.
- e) A licensed trader shall not park a vehicle for a period exceeding 30 minutes from the commencement of parking in the Casual Trading Area for the purpose of unloading goods or produce therefrom onto the Casual Trading Space specified in the Casual Trading Licence.
- f) A licensed trader shall not park a vehicle earlier than the expiration of trading hours in the Casual Trading Area for the purpose of loading goods or produce thereon from the Casual Trading Space specified in the Casual Trading Licence.

BAY OPERATION AND MAINTENANCE INCLUDING HEALTH & SAFETY

- 14. The type of stall used by a person engaged in Casual Trading must be approved by the Roads Section, Laois County Council, and the dimensions of same shall not exceed the defined size of the allotted bay.
- 15. Stalls used must be of safe, anchored and robust construction (Max 3m x 3m) in height from ground level and suitably equipped for the particular service which it proposes to provide. Materials covering stalls must be clean, safe and tightly secured to the frame. The stall shall be maintained in a safe condition at all times and barriers shall be erected around all potential hazards. The casual trader can only display goods within the boundary of his/her stall therefore goods shall not obstruct free passage through the market place.
- 16. Trading shall be confined to the Allotted Bay at the designated Casual Trading Area and no goods shall over hang a stall or be deposited on the ground except in the Allotted Bay and no stall shall exceed 2.5 metres in height without prior agreement of the Council.
- 17. The Council reserves the right to change and alter the internal layout of the Casual Trading Bays within the Casual Trading Areas at any time.

18. A person carrying on Casual Trading in the Casual Trading Area shall ensure that the Casual Trading Bay, specified In the Casual Trading Licence remains unaltered and undamaged as a consequence of their Casual Trading.
19. No broadcasting or speech from a mechanical amplification system shall take place from any stall or any vehicle and no loud playing of radios or music reproduction appliances shall take place at any stall.
20. Use of generators, used in conjunction with Casual Trading Stalls, are subject to the prior approval of the Council. They shall conform to acceptable noise levels (i.e. 55db(A) by day and 45db(A) by night - where db(A) means decibel level) and a manufacturer's certificate will be required to confirm specification.
21. A person carrying on Casual Trading in the Casual Trading Area shall keep the Casual Trading space, specified in the Casual Trading Licence, in a clean and tidy condition and for the purpose shall:-
 - (a) cause the stall to be properly cleansed immediately before and after the sale of goods for the day.
 - (b) cause the Casual Trading Area and a radius of at least 50 metres to be kept free of litter arising from the Casual Trading business as approved by licence.
 - (c) A suitable receptacle for refuse, agreed with the Council, must be provided by the licence holder and must be kept at all times of trading within the trading place. Casual Traders shall comply with any requirements of the Waste Management Acts and any Regulations or Bye-laws made there from.
 - (d) Litter must not be allowed to accumulate in the vicinity of the trading place during casual trading hours and at the end of trading the trading place must be cleaned up and all refuse removed and shown to be properly disposed of by the licence holder. Each trader shall also clean their trading pitch as often as is necessary or when directed by Portlaoise Municipal District, its employees or agent, during the day on which the stall is in use for the sale of goods.
 - (e) Traders must comply with the Litter Pollution Act in relation to the erection of signs in the vicinity of the trading site.
22. The Council shall not be held responsible for any property belonging to any person whatsoever deposited or left in any part of the Casual Trading Area, nor for any loss, damage or injury caused by the negligence of any trader, their agents, employees or customers.
23. The Council reserves the right to remove stalls found on the designated Casual Trading Area after trading hours and/or goods or other articles left outside the Allotted Bay at any time.

STREET PERFORMANCE

24. Street Performance may be permitted in the Casual Trading Area with prior approval of the Council. Approved performers must adhere to the following conditions:
- (a) Street Performer shall not obstruct the public's access to and egress from any premises.
 - (b) A Street Performer with instruments, equipment or props shall not block, obstruct or interfere with the free and safe movement of pedestrians.
 - (c) A Street Performer must conduct him/herself in a safe, professional manner and fully cooperate with other street performers, members of the public, market stall holders, persons authorised by the Council and An Garda Síochána.
 - (d) A Street Performer shall not perform outside of market hours, unless taking part in a previously approved Casual Trading Event.
 - (e) A Street Performer who performs in a public place shall be solely responsible for his/her instruments, equipment and props and shall not leave them unattended in a public place and shall remove them from the public place at the end of his/her performance.
 - (f) The sound produced in the immediate vicinity of a Street Performer or Street Performers during a performance shall not exceed 80 decibels.
 - (g) The Council's assessment as to what constitutes Street Performance for the purposes of these Casual Trading Bye-Laws shall be at its sole discretion and shall be final.

AUTHORISED OFFICER

25. The Council may appoint an Authorised Officer or Officers for the purposes of managing and controlling the Casual Trading Area.
26. A Casual Trader shall comply with all lawful requests and direction by an Authorised Officer or by a member of the Garda Síochána.
27. An Authorised Officer appointed by the Council or a member of the Garda Síochána may:-
- a) enter, inspect and examine any place where he has reasonable cause to believe that Casual Trading is being engaged.
 - b) require any person whom he/she has reasonable cause to believe to be engaging in casual trading:-

- (i) to produce, if it is not being displayed, a casual trading licence authorising such trading and to permit the Officer or member of the Garda Síochána to examine the licence, and
 - (ii) if he/she fails, neglect or refuses to produce such a licence or, in a case in which it is not being displayed, to furnish to the officer his/her name and address and, if he/she is the servant or agent of another person, the name and address of the other person.
- c) make such examination and inquiry as may be necessary to ascertain whether the provisions of the Act or of these Bye-Laws are being complied with,
 - d) require any person whom he/she has reasonable cause to believe to be engaging in casual trading in contravention of the Act to give such information as is in his power to give as to the ownership of any goods being sold in the course of such trading.
28. A person shall not obstruct or interfere with, or give false information to an Authorised Officer or member of the Garda Síochána in the performance of functions under these Bye-Laws.

INSURANCES

29. A person carrying on Casual Trading in the Casual Trading Area shall indemnify the Council against all action, claims or demands whatsoever by any person claiming damages for personal injuries, loss or damage caused by any act, neglect or default of such Casual Trader, his servants, or employees in and about the carrying on of such Casual Trading in the Casual Trading Area and every such Casual Trader shall be required by the Council to have in force at all times an appropriate Public Liability Insurance with an Insurance Company to be approved by the Council insuring against the aforesaid risks in a minimum sum of €6,500,000 for any one incident. The interest of the Council is to be noted on the face of such policy of insurance and if at any time the said policy is allowed to lapse or is rendered void the Council shall be at liberty to revoke the Casual Trading Licence of such person forthwith.

APPLICATION PROCESS

30. A person applying to the Council for a Casual Trading Licence shall furnish to the Council, the information requested in the form prescribed, together with such further information as the Council may request for the purposes of the exercise of its powers and functions under the Act and, if a person fails to comply with this Article, the Council may refuse to grant the person the licence.

31. Applications for Casual Trading Licences shall be made on the appropriate form addressed to, The Administrative Officer, Roads Department, Áras an Chontae, Portlaoise, Co. Laois or by email to casualtrading@laoiscoco.ie .
- (a) An individual application shall be made for each licence.
 - (b) A tax clearance cert from Revenue Commissioners must be lodged with each completed application form.
 - (c) The Council reserve the right to grant or refuse a Casual Trading Licence.
 - (d) Individual trading bays shall be allocated by the Council by such methods that it may, at its discretion decide.
 - (i) Due recognition will be given to traditional traders in the allocation of Casual Trading Bays and, in particular to persons who satisfactorily support their claim to be established traders,
 - (ii) That allocation process shall not exclude allocation by lot when deemed necessary.
 - (e) The allocation of a licence will primarily be based on a supply and demand selection process, however, the allocation process shall not exclude allocation by lot when deemed necessary.
 - (f) A Casual Trader who fails to trade, on one or more days, for four consecutive weeks is liable to have his/her licence revoked. The Council may, at its discretion, serve notice on the licence holder that his/her licence has been revoked for the remainder of the licence period, and arrange to reallocate the bay in question. The holder will be given the opportunity to explain their absence prior to any decision regarding revocation of the licence.
 - (g) Trading Bays shall not be exchanged without the proper consent of the Council in writing.
 - (h) The Council or its servants or agents may from day to day, permit any trading bays which had already been allocated to be temporarily used by any other casual trader when not in actual use by the casual trader to whom it was allocated or where it has not been occupied by 11.00 am.
32. The allocation of a trading space by a licence shall not confer upon the Trader any tenancy or right to occupy or transfer the said space.

33. The Council may revoke a Casual Trading Licence if it is satisfied that a condition of the licence is being or has been contravened or if the person to whom it was granted is convicted of an offence in relation to the importation, possession or sale of goods committed while he was the holder of a casual trading licence or an offence under the Act.
34. The Council, where possible, reserves the right to prohibit Casual Trading on any trading day, or part thereof, in the event that exceptional circumstances arise which necessitate such prohibition. The Council, where possible, will notify any affected licence holders in advance of any such prohibition taking effect.
35. Casual Trading Licences are issued annually and valid for a period of 12 months from January to December each year. Applicants must reapply for a licence on an annual basis no later than 31st October prior to proposed year of trading.

SERVICE OF NOTICES

36. Where a notice in relation to any provision of these Bye-Laws is required to be served on or given to a person, it shall be addressed to him or her and shall be served on or given to him or her In one of the following ways: -
 - (a) where it is addressed to him or her by name, by delivering it to him or her;
 - (b) by leaving it at the address or sending it by post by registered letter at which he or she ordinarily resides or, to the address most recently received by the Council from the Casual Trader for correspondence purposes or, in a case in which an address for services has been furnished, at that address;
 - (c) where the address at which he or she ordinarily resides cannot be ascertained by reasonable inquiry and the notice or copy is so required or authorised to be given or served in respect of any Allotted Bay, by delivering it to some person over the ages of 16 years, employed, or otherwise engaged in connection with the carrying out of the Casual Trading to which the notice related, on the allotted bay or by affixing it in a conspicuous place on or near the allotted bay.

For the purposes of this section, a company registered under the Companies Acts, 1963 to 2006, shall be deemed to be ordinarily resident at its registered office, and every other body corporate and every incorporated body shall be deemed to be ordinarily resident at its principal office or place of business.

LICENCE FEES

37. The appropriate annual fee as set out in the Second Schedule of these Bye-Laws shall be payable to the Council in advance of the issue of a Casual Trading Licence for each Casual Trading Bay to be allocated to a trader in a Casual Trading Area.
38. A fee as set out in the Second Schedule of these Bye-Laws shall be payable to the Council in advance with an application for the grant of a Casual Trading Licence in respect of Casual Trading at an event or events specified in a Casual Trading Licence to be issued pursuant to Section 4(l) (a) (iii) of the Act.
39. The fees and charges set out in these Bye-Laws shall be reviewed one year after the Bye-Law comes into operation and annually thereafter. These fees shall be non-refundable in the event of revocation of a licence.
40. A licence holder may surrender his/her licence to the Council at any time prior to the expiry of the licence period. A person who surrenders a licence may apply to obtain a refund of that portion of the licence fee equivalent to the unexpired term of the licence, subject to a maximum refund of 50% of the total fee. The issuing of a refund is at the discretion of Portlaoise Municipal District Council. Where a licence has been surrendered, the Council may issue a new licence for the unexpired term of the surrendered licence.

PENALTIES

41. A person who contravenes any of the Bye-Laws shall be guilty of any offence under Section (12) of Section 6 of the Act and shall be liable to such penalties as specified in Section 14 of the Act.

GENERAL

42. This schedule may be amended by resolution of the Council following a public consultation phase of at least one month incorporating public advertisement and submission of representations.

These Bye-Laws shall be known as the Portlaoise Casual Trading Bye-Laws, 2019 and shall come into operation on the _____ day of _____.

From this day, the previous Casual Trading Bye Laws 2007, Portlaoise are hereby revoked.

Made and adopted under the Common Seal of Laois County Council on this day of _____

DIRECTOR OF SERVICES

CHAIRPERSON

CHIEF EXECUTIVE

Date: _____

FIRST SCHEDULE

CASUAL TRADING LOCATIONS

Maps

Pepper's Lane, Portlaoise	Map No. 1
Market Square, Portlaoise	Map No. 2
Location Map	Map No. 3

SECOND SCHEDULE

CASUAL TRADING FEES

The fees for a Casual Trading Licence shall be as follows:

- (a) In areas designated as Casual Trading Areas and described in the First Schedule to these Bye Laws, a fee per annum shall be payable for each Casual Trading bay as follows:

Within the Municipal District of Portlaoise	€250 for each trading bay equivalent to 3m x 3m measurements	€150 for each trading bay less than 3m x 3m

- (b) Events €25 per day

THIRD SCHEDULE

FORM NO. 1

**Form of Notice to be displayed at
Casual Trading Bay within Casual Trading Area.**

**COMHAIRLE CHONTAE LAOISE
(LAOIS COUNTY COUNCIL)**



**CASUAL TRADING ACT, 1995
CASUAL TRADING NOTICE**

Laois County Council has granted a Casual Trading Licence under Section 4 of the Casual Trading Act, 1995, authorising casual trading at this Casual Trading Space.

The number of the Casual Trading Licence _____

Issued to: _____

Trading Hours are : 09.00 to 15.00

Day on which Casual Trading is permitted: FRIDAY

The Casual Trading Licence expires on _____

Signed: _____

**Authorised Officer,
Laois County Council**

FOURTH SCHEDULE

FORM NO. 2

Form of Notice required to be displayed at an event or events specified in a Casual Trading Licence to which the public are admitted, whether subject to or free of charge, or at or in the immediate vicinity of the place where and on the day on which the event takes place.

COMHAIRLE CHONTAE LAOISE
(LAOIS COUNTY COUNCIL)



CASUAL TRADING ACT, 1995

CASUAL TRADING AT AN EVENT OR EVENTS

Laois County Council has granted a Casual Trading Licence under Section 4 of the Casual Trading Act, 1995 authorising casual trading at the event/events set out as follows:

Event(s):- _____

(set out the event(s) and the location of such event(s))

Date of Event(s):- _____

(set out the date(s) upon which casual trading is authorised under the Casual Trading Licence)

Trading Location: _____

Number of the Casual Trading Licence is
(Insert Licence Number)

Signed: _____
Authorised Officer

FIFTH SCHEDULE

Form No.3

COMHAIRLE CHONTAE LAOISE
(LAOIS COUNTY COUNCIL)



CASUAL TRADING ACT, 1995
& PORTLAOISE CASUAL TRADING BYE-LAWS 2019

CASUAL TRADING LICENCE NO. _____

Laois County Council hereby grants to: _____

A licence to engage in Casual Trading for the purpose of selling the following goods:

A licence to engage in Casual Trading for the purpose of selling the following goods:

In Trading Bay Number _____ **in the Casual Trading Area in** _____

(ref. Map _____ **) on** _____ **subject to full compliance with the**

Portlaoise Casual Trading Bye-Laws, 2019 and the following Special Conditions: _____

This licence comes into force on the _____

And unless otherwise withdrawn will expire on the _____

Signed: _____

Date: _____

Authorised Officer

FIFTH SCHEDULE

Form No.4

COMHAIRLE CHONTAE LAOISE
(LAOIS COUNTY COUNCIL)



CASUAL TRADING ACT, 1995
& PORTLAOISE CASUAL TRADING BYE-LAWS 2019

CASUAL TRADING LICENCE NO. _____

Laois County Council hereby grants to: _____

A licence to engage in Casual Trading for the purpose of selling the following goods:

At _____
Specified Event(s)

On _____
Specified Date(s)

At _____
Location

Subject to full compliance with Portlaoise Casual Trading Bye-Laws, 2019 and the following special conditions:

Signed: _____

Date: _____

Authorised Officer

SIXTH SCHEDULE

COMHAIRLE CHONTAE LAOISE
(LAOIS COUNTY COUNCIL)



CASUAL TRADING ACT, 1995
& PORTLAOISE CASUAL TRADING BYE-LAWS 2019

PERMITTED PRODUCE/GOODS FOR SALE

- Locally grown or produced items
- Local Food Produce
- Artisan Food Produce
- Irish made Arts & Crafts
- Other items as approved by Laois County Council.